

# Kincardine United Church



## 2018 Annual Report

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# KINCARDINE UNITED CHURCH BEHAVIOURAL COVENANT

## ***Our Promises to God***

We are called to be the church at Kincardine United.

We gather in God's name and, in all our interactions, celebrate God's presence.

We promise to pray and work together, seeking to follow God's will with grace and humility, always mindful of God's wisdom and abundance.

## ***Our Promises to the Church***

We are called to love and serve others. Our community of faith depends on our living in right relationship with one another.

We will respect the different perspectives, stories, talents and abilities each of us bring to our community, and will encourage one another to fulfill God's promise, which is in each of us.

We will be open to change.

We will strive to create a safe and inclusive environment where all are free to do God's work with joy and celebration.

When we hold positions of responsibility, we will seek to exercise authority wisely and well for the benefit of the whole community.

We will undertake to develop and maintain avenues of consultation and open decision-making. When a decision is made, we will honour that decision, and move forward.

## ***Our Promises to One Another***

We believe in God, who works in us and others by the Spirit.

We will interact with love, compassion, respect, affirmation and courtesy. In all we say and do, we will be aware of our body language, tone of voice, the words we use and how they impact others.

We will listen to each other without judgment.

We acknowledge that at times disagreements, disputes or conflicts will arise. We will seek to follow God's example of forgiveness and reconciliation in resolving such conflicts.

We are committed to build up this body of Christ which is Kincardine United Church, remembering that God is with us. We are not alone. Thanks be to God.

## IN MEMORIAM - 2018

<b>NAME</b>	<b>DATE OF DEATH</b>
MACDONALD, Jenette "Jennie" .....	March 17, 2018
HINSHAW, Bertha Elizabeth .....	April 23, 2018
HARRIS, Shirley Ethel.....	April 29, 2018
SIEGEL, Francis "Frank" William .....	May 6, 2018
CURRIE, Mary Audrey .....	May 10, 2018
ORR, Mary Helm .....	August 10, 2018
LAMONT, Kevin Garfield.....	October 20, 2018
AITKEN, Mary Eletta .....	October 21, 2018
BETTINGER, Jerome "Jerry" Gordon.....	November 7, 2018

This list represents those with a connection to our church who have passed away during the year. It includes members and adherents of our Congregation, friends and others whose families have requested our services, and summarizing information as received by the church. Each person reminds us of the loss that many feel at the death of someone they love very much. We commend the families of these people to your support and prayers with confidence in God's power to lift us all to eternal life.

*"I am persuaded that neither life nor death....nor anything else in all creation will be able to separate us from the love of God in Christ Jesus our Lord."*

Romans 8: 38-39

## MEMBER STATISTICS 2018

	<u>2017</u>	<u>2018</u>
Resident Members	335	339
Non-resident Members	<u>450</u>	<u>444</u>
	785	783
Adherents (connected)	109	111
<b>Added to Membership by</b>		
Transfer	0	2
Profession of Faith	1	8
Action of the Council	<u>0</u>	<u>1</u>
	1	11
<b>Removed from Membership by</b>		
Action of the Council	0	0
Death	8	10
Transfer	0	3
By Request	<u>0</u>	<u>0</u>
	8	13
<b>Baptisms</b>	3	3
<b>Marriages</b>	3	3

# **KINCARDINE UNITED CHURCH**

## **COUNCIL MEMBERS 2018**

<b>PRESIDENT</b>	Rod Coates
<b>SECRETARY</b>	Angela Hazlewood
<b>MINISTERS</b>	Gord Dunbar
<b>TREASURER</b>	Liz Dillman
<b>PRESBYTERY REP</b>	Rod Coates
<b>PRESBYTERY REP</b>	Marion Boyd
<b>PRESBYTERY REP</b>	Emily Perry
<b>PRESBYTERY REP</b>	Liz Dillman
<b>REP FROM ADMINISTRATION</b>	Donna Mowry
<b>REP FROM MEMBERSHIP &amp; MISSION</b>	Rotating
<b>REP FROM PROGRAMME</b>	Judy Zarubick
<b>REP FROM MINISTRY &amp; PERSONNEL</b>	Mary Phillips

## **COMMITTEE MEMBERS 2018**

### **ADMINISTRATION**

Donna Mowry ... Chair  
Ralph Knowles  
Gregg McClelland  
Jack Nancekivell  
John Phillips  
Ron Smith  
Gerry Stephens  
Liz Dillman (resource - treasurer)  
Gord Dunbar (resource)

### **MEMBERSHIP & MISSION**

Liz Dillman  
Charles Ludlow  
Bernd Portz  
Ursula Portz  
Krista Ritchie  
Melinda Smegal  
Gord Dunbar (resource)

### **MINISTRY & PERSONNEL**

Mary Phillips ... Chair  
Marilyn Meldrum  
Rad Michielson  
David Mullenix  
Pam Plagos

### **PROGRAMME**

Judy Zarubick ... Chair  
Sheila Bauer  
Charles Clarke  
Joan Gillespie  
Randy Norris  
Teresa Perfrement  
Emily Perry  
Jim Zarubick  
David Hamilton (resource)  
Gord Dunbar (resource)

### **TRUSTEES**

Ron Harris ... Chair  
Gord Dunbar (resource)  
Ron Elliott  
Stu Mowry  
Jack Nancekivell

### **PRESBYTERY REPS**

Marion Boyd  
Rod Coates  
Emily Perry  
Liz Dillman

# A MESSAGE FROM GORD

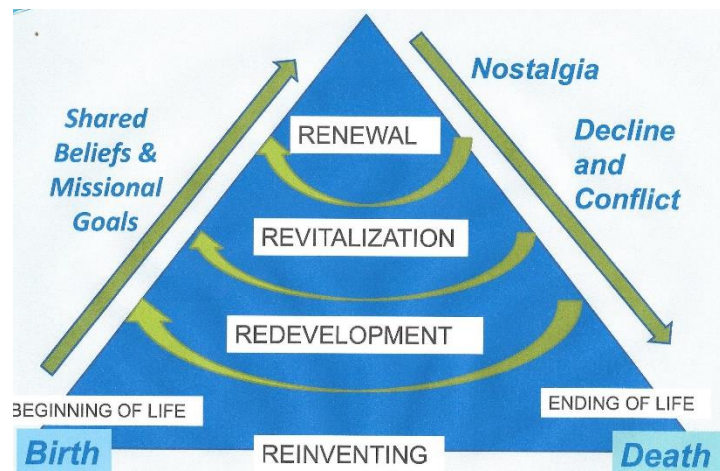
## VISION LEADS RENEWAL

It is an amazing and a profound gift to be part of this community of faith we call Kincardine United Church. There is a vibrant desire to make a difference for the people of the congregation, but also to make a difference in the community around us. I believe we carry a vision that empowers our ministry and our mission. While we may not articulate that vision – yet – in a brief, memorable phrase, we continue to live into what gives us life and purpose.

Indeed, vision is the fuel or energy that drives our congregation into the future with hope and with a sense of potency. Our vision reflects the core values of our congregation. Our vision is lived out through healthy relationships - how we in the congregation attract new people into the journey of faith while helping each person deepen and mature their faith by nurturing relationships within the church community. To foster those relationships, our programmes, ministries and activities – which embody the vision of the church – also reflect the gifts and vocations of each of us. Effective programmes meet real, identified spiritual, social and emotional needs of *people in the neighbourhood* as well as of each of us within our community of faith.

Over the past year, Kincardine United Church actively examined how to live into our vision. We hosted a number of town hall meetings after church to decide on a Strategic Plan which would guide our ministry and mission to the end of 2020. I was so impressed with the wise and informed feedback, the careful and faithful discussions which took place and the eagerly positive approach everyone took. My impression is that in the back of the mind of many was the worry that we were declining.

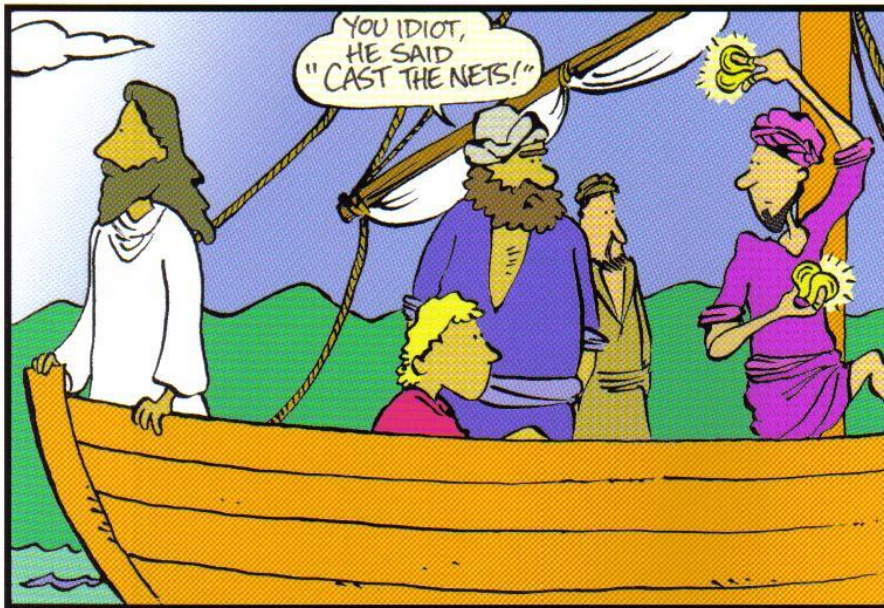
Consider the diagram to the right about the life cycle of communities of faith. None of us wants our church to die, for there is so much we value about our ministry and our mission. A healthy church dreams a kin-dom dream which is, in short, the dream of right relations given to us by Jesus. If we have that dream, no matter where we are on the life cycle, whether on an upward slope, on a plateau or on a downward slope, whether we are in need of renewal, revitalization, or redevelopment, the common factor for health and for transformation is vision.



I believe that our Strategic Plan is helping, and will help, to provide a map for renewal over the coming two years. Because last year we decided to embrace our vision through this plan, we continue to take up the life-giving challenge of growing into the community of faith God calls us to be. Our Strategic Plan has two Goals which builds on two of the strengths we already have within our congregation:

- A. Stirring, Helpful Worship** where we will weave into our worship services feedback from the congregation through town halls, surveys and spontaneous feedback.
- B. Significant Relational Groupings** where we will grow the number of groups while weaving into our groups fruitful and safe ways of connecting one with each other.

It is this kind of forward gaze which inspires me. For example, we have been blessed with a growing variety of worship experiences, including Kerry Stover's skilled leadership as Intern Minister, the volunteer leadership of trained Licensed Lay Worship Leaders along with others willing to dare, the addition of Services of Prayer in both the Iona and the Taizé traditions, drama in worship, special musical guests, mission Sundays and youth-led, youth-created, youth-centred worship (coming March 3<sup>rd</sup>). As well, we have been blessed by new groups forming in addition to the many other extant groups we have, including the studies led by Kerry Stover, the Sharing Meditation group, the Craft Group, the imminent return of the Questers group, the monthly Sundaes Sunday, the Loaves and Fishes potluck, the coffee provided prior to worship, the monthly Stew/Soup potluck after worship, the Property Ministry which so ably keeps our facility running well, the Affirming group currently forming and a series of public forums. All of this sounds like we are guided well by our vision, continuing to become ever more a community of faith which looks within and without. What a gift! What a witness!



Simply put, I believe our vision is to create disciples who will engage each other and the world with the Good News. Let's keep casting the nets.

Love, Gord.



# COUNCIL REPORT

2018 was a transition year for Kincardine United Church, aligning in many respects with the ongoing transition of the entire United Church. With oversight and leadership from Gord Dunbar, as well as town hall meetings with the congregation, Council progressed the strategic planning process begun in 2017. The process focuses on ways to build on our strengths as a congregation, with a primary goal of becoming a more open and welcoming community. This process now rests with the Programme Committee to progress this plan. Consistent with this goal of being more open & welcoming, Council endorsed the Membership & Mission Committee beginning the exploration process for becoming an affirming ministry.

In its role of providing oversight for memorial and designated donations, Council was pleased to maintain surveillance of the Project Wish List. There was comfort in seeing completion of several small projects in 2018, the most visible being the purchase of comfortable new choir chairs. Some larger projects awaiting additional donations should see fruition with a bit of faith & funding.

Although possibly sounding mundane or obvious, Council continued to provide oversight for the process of gleaning and preserving the congregation's corporate knowledge, another process begun in 2017. Our first set of task instructions were issued: the purpose of these instructions is to preserve knowledge in a location accessible to all who might need to undertake any of these tasks but not necessarily have the knowledge to do so. Council also approved new or updated policies on facilities usage, membership, wedding and funeral policies & fees, computer & information technology, email and internet usage, and meetings held via email.

With respect to Council membership, there have been passages. Marion Boyd did not seek re-election as Council President but, not being the retiring type, continued with a full slate of presbytery pastoral relations work and was a commissioner to General Council 43. Jackie Clements retired from the Programme Committee after several years of faithful service, to be replaced on Council by the capable Judy Zarubick. We also welcomed Angela Hazlewood as our Council Secretary, and Kerry Stover as our intern minister.

2018 was a year of transition for the entire United Church. But how does this affect us, I hear some folk ask? In United Church polity, Council is the first level of church governance. With the Remits approved by General Council 43 (July 2018), Regional Councils replace Conferences and Presbyteries as of January 1, 2019. With fewer staff and resources at the Regional Council, communities of faith will have added responsibilities and will need to live into the structural and resource changes, learning to walk as partners with the Western Ontario Waterways (WOW) Regional Council in a new covenant relationship.

Kincardine United Church has long been a faithful supporter of Bruce Presbytery, with Council members Marion Boyd, Liz Dillman, Gord Dunbar, Emily Perry & myself serving in various roles in recent years; we are equally fortunate to have good representation on the new regional council which replaces Bruce Presbytery & Hamilton Conference, with both Gord Dunbar & myself serving on the transition commission establishing the new regional council. WOW, indeed!

The last pastoral oversight visit by Bruce Presbytery occurred in early September 2018. The visitation team met with Gord Dunbar, the Ministry & Personnel Committee, and members of the congregation to review our joys & strengths, hopes and concerns. Their report concluded with the statement, *"It is a joy to see them moving into a position of rebuilding their mandate and living out God's purpose and direction for them"*. Amen!

*Submitted by Rod Coates, Council President*

# **STANDING COMMITTEE REPORTS**

## **ADMINISTRATION COMMITTEE**

2018 was a busy year for the Administration Committee, especially for the Property Ministry Team. In January, we welcomed John Phillips, our new Envelope Steward, and in September, we welcomed Kerry Stover, our new Intern Minister, to our meetings.

### **FINANCIAL BUSINESS**

Thanks to those who counted and banked our weekly offering. Our monthly offering totals were higher than the 5-year overall average, thanks to the generosity of our congregation. However, expenses still exceeded our revenue and in October, we had to borrow \$25,000. Other financial information may be found in the 2018 Financial Report included in this Annual Report. In keeping with the Privacy Act, the detailed items for the Ministry and Personnel Committee will no longer be shown on Financial Statements, only the final totals. Also the Committee approved a new format for the Treasurer's Report, showing totals only for Revenue and Committee Disbursements. The detailed report is available in the office.

### **ADMINISTRATION COMMITTEE HIGHLIGHTS:**

- Celebration of Life Hymn Sing on May 27, 22 sponsors, raised \$1710
- Created a policy for the Boston Pizza Program
- Approved the revised Treasurer's Job Description prepared by Liz Dillman
- Upgraded the computer system in the small office to dual monitors
- Set up the computer, which was donated to us, in the Library area
- Purchased a new freezer for the kitchen
- Completed the annual Staff Evaluation Forms created by M&P Committee
- Purchased two lamps for use in the choir room or the chapel
- Sent a request to the Municipality for another handicapped parking spot, north of the current one – awaiting a reply on this request
- Obtained approval from congregation to apply for grants from Trillium Foundation
- The Envelope Steward is now using the Power Church Computer Program which has many features useful to the workings of our church

### **PROPERTY MINISTRY HIGHLIGHTS**

- Doors on the upper floor washrooms were reversed and now open outward; adjacent walls were repaired and painted
- Spring Work Bee and lunch, May 24
- Arranged for the cleaning of the carpet in Fellowship Hall
- Cleaned basement storage room, moved seasonal items to balcony storage room
- Cleaned and reorganized the Electrical Room
- Replaced the timer for the outside light
- Repaired the outdoor light that shines on the front of the building and the cross
- Checked fire extinguishers and EXIT lights regularly
- Installed acrylic glass in the doors of the display case
- Replaced the dehumidifier in the Fellowship Hall
- Completed many electrical projects

### **STEWARDSHIP PROGRAM**

Another successful **Stewardship Campaign** was held in the fall. Letters were sent to members of the congregation thanking them for past support of time, talent and treasure.

*-Respectfully submitted by Donna Mowry*

# MEMBERSHIP AND MISSION COMMITTEE

It was a very busy 2018 as the members of M&M are responsible for mission, outreach, membership, pastoral care, the United Church Women, youth, hospitality and congregational life & fellowship. Members are: Liz Dillman, Jean Johnson (part of the year), Charles Ludlow, Ursula and Bernd Portz, Krista Ritchie and Melinda Smegal.

January – Krista took on the job of M&S Enthusiast when Mary Phillips resigned. Loaves & Fishes Potluck Suppers continued the 2<sup>nd</sup> Monday of the month.

February – Pancake Supper was well attended. Rod Coates provided a membership policy for the difficult job of maintaining the membership roll. M&M recommended that this policy be adopted. Jean Johnson took on the role of Membership Steward. Jean & Sarah MacKenzie will work with Gord and Gerry McLeod regarding the Power Church program, used to keep track of members and KUC historic roll.

March – New members joined KUC: Julia and Stuart Metzger, Randy and Joan Norris, Charlie Clarke and Becky Vance. Congregational members ordered new plastic name tags at cost of \$5 (M&M pays additional \$2/tag). Janice Mason, from Saugeen, has a name of a family we will sponsor so they may attend the Native Peoples Retreat.

April – Easter Potluck Breakfast was a success.

May – Bernd removed the old name tag board. New, fair trade “Mountain View Coffee”, was tried out and enjoyed during coffee time. Pre-church service coffee continues to be available upstairs.

June – Confirmation Sunday welcomed: Greg Hartwick, Lydia Ritchie, Lauren Williams and Nathan Williams. The Truth & Reconciliation Event (Blanket Exercise), a community event, was led by Joyce Johnston. The Church Picnic was enjoyed as Edenfolk entertained but no games due to the weather. We had a new KUC banner that was shown in the Kincardine Pride Parade.

July - “Sundaes for Sunday”, a delicious idea, began and will continue the 1<sup>st</sup> Sunday every month.

September – We welcomed Kerry Stover, our new intern minister. Mission Sunday speaker David Epp spoke on Canadian Food Grains Bank. Gord and Liz delivered glasses and designated monies to Cape Croker. M&M made a motion to Council to begin the process of becoming an affirming church.

November – Michael Coren spoke about his book, Epiphany: A Christian's change of heart and mind over same sex Marriage.

December – A creche display was organized by Krista and congregational members could display their own on 2 Sundays this month. White Gift Sunday enabled Ursula and Bernd Portz to deliver many gifts to Cape Croker The 12-member Visiting Team delivered 20 poinsettias plus cards made by the Sunday School to people connected to KUC who were not always able to attend church. A vigil for women victims of violence was supported by KUC.

Several donations were made this year to: The Friends of the Observer, Kincardine Ministerial Benevolent Fund, Camp Support, Canadian Food Grains Bank, and the Grey Bruce Chaplaincy Fund.

M&M continues to provide coffee, tea, juice to be used by committees and before and after church. The M&M Committee meets the 3<sup>rd</sup> Tuesday of the month at various locations, where the chair and secretary jobs rotate through the membership. New members are always welcome!

*~Submitted on behalf of Membership & Mission by Melinda Smegal*

# PROGRAMME COMMITTEE

The Programme Committee began 2018 under the leadership of Jackie Clements who retired as the Chairperson at the Annual Meeting after many years of serving on the Programme Committee. We thank Jackie Clements for all her work on this committee and for her continued work with the Sunday School, Nursery, and in updating the information pamphlets found in the pews.

The Audio Visual Ministry Team has worked to update our video, sound and projection capabilities. We have a small but dedicated team who make sure that our worship services can not only be heard and seen by those present but that the services can be video taped for broadcast on Rogers to reach out into the community. Jim Zarubick, Sean-Crawford-Thompson, Stu Mowry, Dave Leaning, Ron Smith, Mary Phillips, John Phillips and Judy Zarubick have taken turns to make this happen. We are always looking for volunteers, who can climb the balcony stairs, to push the buttons.

The Sunday School Ministry Team is represented on the Programme Committee by Joan Gillespie. This small group makes sure that there is an appropriate curriculum and leaders to work with the youth that come to worship. The teachers in 2018 were Catharine Crawford, Teresa Perfrement, Jackie Clements, Diane Clubb and Krista Ritchie. The Nursery Coordinator is Teresa Perfrement with volunteers Catharine Crawford, Cindy Crowley, Fran Gannett, Angela Hazlewood, Bonnie Cole, Krista Ritchie, Jackie Clements, Morgan Ritchie, Lydia Richie, and Cate Crawford. We are always looking for volunteers to care for our youngest worshippers.

The House Ministry Team is represented on the Programme Committee by Sheila Bauer who has worked tirelessly this year to fill in the gaps. The Programme Committee recognizes that much work needs to be done with this ministry as there have been significant vacancies in 2018.

The Sacrament Guild has been overseen by Marion Brown. Our library, found in the Resource Room, continues to be overseen by Mildred Clayton.

David Hamilton arranged for Dent Davidson to once again come and provide a music workshop for choirs in the area. It was well attended and much appreciated. David Hamilton also arranged for guest musicians throughout the year from inside and outside of our congregation.

We welcomed an Intern, Kerry Stover, in September as he began his Supervised Ministry Education with Rev. Gord Dunbar as Supervisor, and a Lay Supervision Team of Liz Dillman, Wally Jirgens, Berndt Portz and Angelwood Hazlewood.

The Programme Committee also: finds pulpit supply for vacation and study leaves, oversees a worship calendar, decorates the sanctuary for special services such as Christmas, Thanksgiving, and Easter; and provides carnations on Mother's Day and Dad's Cookies on Father's Day.

For 2018 the Programme Committee was served by members Jim Zarubick, Joan Gillespie, Sheila Bauer, Emily Perry, Randy Norris, Charles Clarke, and resourced by Rev. Gord Dunbar, David Hamilton and Kerry Stover.

*Submitted by Judy Zarubick, Chairperson*

# MINISTRY AND PERSONNEL

2018 was a great year for our congregation with no changes to regular staff, AND we have been blessed to have Kerry Stover join our church as an intern. Our staff continue to work very well together, supporting each other to ensure the church runs smoothly.

The annual staff evaluations are in progress - we continue to evaluate and improve the questions and focus of the evaluations to ensure the responses are meaningful and useful. The M&P committee appreciates all their hard work, as well as the support and direction provided by the committees to the staff. Thanks to all...

There were no changes to the M&P members this year. Our team has 5 people, which is the optimum number for this type of committee. As the chair of the committee I am so thankful to have such a great group of people who work together to ensure we are always dealing with issues in the best way possible.

In August, M&P members again sponsored the annual appreciation barbeque for the staff. The BBQ provides an opportunity for the staff and their families to socialize outside of the church environment. Kerry ensured he was available to attend even though his internship didn't start until the following week; it was a great opportunity for him to meet our committee as well as the other staff.

The Ministry and Personnel (M&P) Committee is a confidential, consultative body that supports the pastoral relationship. It is accountable only to Council and does not have any decision-making authority. The M&P Committee monitors the relationship between the pastoral charge and the staff of its church (including ministry staff) and makes informed recommendations to Council concerning those relationships to help ensure their continued health and well-being.

Further information on the roles and responsibilities of the M&P Committee can be found in The Manual 2019 Section B.7.8.5 and the Ministry and Personnel (M&P) Committee Guidelines. Both documents are available on the United Church of Canada's website or through our church office.

*Submitted on behalf of the M&P Committee, 2018, by Mary Phillips, chair.*

# **MINISTRY TEAM REPORTS**

## **KINCARDINE UNITED CHURCH WOMEN ANNUAL REPORT FOR 2018**

Kincardine United Church Women enjoyed another year of fun, fellowship & devotion. Our UCW groups are involved in many projects involving the Church & Community.

Our Units consist of North, Sunshine & Lighthouse totaling 60 members. Our Unit meetings are held monthly & include bible study, work bees including sewing kits for 3<sup>rd</sup> World Countries, fun auction & special speakers on topics such as Huron Shores Hospice, Welcome Home Haiti (local group) & other interesting local speakers.

This year included a number of events & fundraisers. A Valentine Coffee & Muffin Party was held in February. Two successful Rummage Sales were held in the Spring & Fall. The Scottish Festival Tea was again held in the Fellowship Hall in July. The Units also provide Soup & Sandwich lunches after Sunday Services.

A successful Gifts & Goodies Sale was held in the KUC hosted by the Kincardine United Church Women, joined by the Presbyterian Church Women. Many items were donated for the sale. We served lunch as a joint effort – always great to work together. These fundraisers could not be held without the assistance of the members & women of the church. Thanks again to all of our volunteers!

Lighthouse Unit hosted the Lighthouse General Christmas meeting in November with a Christmas dinner in the Fellowship Hall - 34 ladies attended. Everyone enjoyed a time of fellowship closing with singing carols.

Any woman willing to contribute her prayers, gifts & services for the work of the church may join the UCW expressing their devotion to Jesus Christ in Christian witness, study, fellowship & service.

*Submitted by Dianne Henkenhaf, Secretary  
UCW Executive*

## **KINCARDINE UNITED CHURCH CHOIR**

The choir, under the direction of David Hamilton, Minister of Music, provides theme related musical selections for Sunday worship. We are happy to welcome several new choir members this year. The male section, in particular, has grown in numbers, as well as in “punsters”.

Rehearsals are Thursday at 2:00 p.m., and also Sunday mornings at 9:45 a.m., prior to services. New choir members are always welcome.

A highlight this September was a music workshop led by Dent Davidson, “Missioner for Liturgy and the Arts” in the Diocese of Chicago. Over 50 participants took part in the full day workshop. The Friday evening Hymn Sing was also well attended.

Thank you for all your positive comments. We have enjoyed learning new music to add to the worship experience of the congregation.

The new chairs for the choir are most appreciated.

*Submitted by Elaine Holmes, Choir Secretary*

## **INSTRUMENTAL ENSEMBLE**

The Kincardine United Church Instrumental Ensemble (KUCIE) played 5 church services, during 2018, including Easter Sunday and Christmas Eve (when five former members returned). We accepted another invitation from Kincardine Baptist Church to play at one of their worship services.

We continued with a membership of 11.

Through a combination of the church budget, a donation from Kincardine Baptist Church, and an individual contribution, we purchased three pieces of music.

We appreciate the continued support of our minister of music, David Hamilton, and we look forward to continue to share in the musical life of our church.

All who have an interest in instrumental music playing would be most welcome to join us. Our rehearsals are Tuesdays from 7 to 8 PM., from September through June.

*Don Eyre, Musical Director*

# SUNDAY SCHOOL REPORT

The Programme Committee has responsibility for Sunday School to oversee the recruitment of S.S. teachers, approve curriculum material and develop standards appropriate for Christian Education. The Sunday School Ministry Team relates to the Programme Committee. This team meets at least 4 times a year to schedule S.S. Teachers and discuss any programs or issues.

K.U.C. offers a S.S. programme for children from approximately age three to teenagers on Sunday mornings at the same time as the worship service. The curriculum used is "One Room Sunday School" purchased from United Church Resource Distribution. This programme teaches bible stories, has material for all age groups and can be photocopied.

There are approximately 20 Sunday School age children in the congregation and attendance on any Sunday may range from 2 or 3 to 15, including visitors. During the year the children participated in dramas, intergenerational services and serving communion. The children are also active in Mission and Community services

The S.S. Ministry Team in 2018 included Teresa Perfrement, Krista Ritchie, Catherine Crawford, Jackie Clements, Diane Clubb.

*Submitted by Joan Gillespie*



# FINANCIAL REPORTS

## KINCARDINE UNITED CHURCH WOMEN

Financial Statement – December 31, 2018

<b>Balance Forward at January 1, 2019</b>		<b>\$ 201.47</b>
<b>Receipts</b>		
Holy Week Lunch	265.75	
Rummage Sale – April	1708.30	
Rummage Sale – September	1612.35	
Scottish Tea	1198.50	
Festive Goodies Sale	1661.00	
Donations	700.00	
Redeposit Float	185.00	
General Meeting Offering	222.00	
<b>Total</b>	<b>\$ 7552.90</b>	<b>\$ 7552.90</b>
<b>Units – Envelopes, Fees, Special Projects</b>		
Sunshine	2625.15	
Lighthouse	573.35	
North	455.55	
<b>Total</b>	<b>\$ 3654.05</b>	<b>\$ 3654.05</b>
<b>Total Receipts</b>	<b>\$ 11206.95</b>	<b>\$ 11206.95</b>
<b>Disbursements</b>		
Bruce Presbyterial Dues	167.75	
Mandates	31.20	
Float	185.00	
KUC General Fund	2000.00	
Christmas Honorariums	225.00	
Advertising	27.00	
KUC for Freezer	600.00	
Account Maintenance Fees	27.50	
<b>Total</b>	<b>\$ 3263.45</b>	<b>\$ 3263.45</b>
<b>Mission and Services</b>		
St Pauls' College	100.00	
Silver Lake Camp	200.00	
Fred Victor Centre	275.00	
Massey Centre	100.00	
United Way Bruce Grey	400.00	
Kincardine Food Bank	222.00	
United Church Mission & Service Fund	5000.00	
<b>Total</b>	<b>\$ 6297.00</b>	<b>\$ 6297.00</b>
<b>Total Disbursements</b>	<b>\$ 9560.45</b>	<b>\$ 9560.45</b>
<b>True Bank Balance December 31, 2019</b>		<b>\$ 1837.97</b>

# KINCARDINE UNITED CHURCH CHOIR

## Financial Report for 2018

**Bank Account Balance as of December 31, 2017** **\$ 1,187.20**

**REVENUE**

Choir Social Donations for 2018	\$	210.20
Bank Interest for 2018		<u>.12</u>
	\$	210.32

**Total 2017 Revenue** **\$ 210.32** **\$ 210.32**

**Sub-total** **\$ 1,397.52**

**EXPENSES**

Gifts to Choir Director	\$	100.00
Gift to Don Eyre	\$	50.00
Gift to Dent Davidson	\$	25.00
Bank Charges for 2018		<u>22.00</u>
	\$	197.00

**Total 2018 Expenses** **\$ - 197.00** **\$ - 197.00**

**Bank Account Balance as of December 31, 2018** **\$ 1,200.52**

**Total Choir Assets as of December 31, 2018** **\$ 1,200.52**

Respectfully submitted  
 Debora C. Michielson, Treasurer  
*December 31, 2018*

# STATEMENT OF TRUST AND MANSE FUNDS

FOR THE YEAR ENDED DECEMBER 31, 2018

	<u>Nesbitt Burns</u>
Capital Balance January 1	\$166,919
Investment Growth for the year	8,101
Investment Income Transferred to Church General Fund	(10,270)
Proceeds from Sale of Investment	<u>(20,000)</u>
Capital Balance December 31	<u>\$128,548</u>

## Notes to the Financial Statement

- 1.) The funds are stated at market value.
- 2.) The funds originated from

Sale of Manse	\$115,020
MacDonald estate bequest	50,000
Wieck estate bequest	10,000
	<u>\$175,020</u>
Redeemed During 2017	25,000
Redeemed During 2018	<u>20,000</u>
Balance December 31	<u>\$130,020</u>

3.) The trust is authorized to receive special gifts and bequests to the local church and the proceeds from the sale of the church manse. The funds are used in accordance with the wishes of the donors and with regard to the manse funds in accordance with the regulations of the United Church of Canada.

# STATEMENT OF MARGIN ACCOUNT LOAN

Balance January 1	0
Nesbitt Burns	\$25,000
Interest from Oct. 24 – Dec. 21	<u>238</u>
Balance December 31	<u>\$25,238</u>

# STATEMENT OF INSURANCE COVERAGE

Building	\$4,370,908
Contents	\$175,000
Pipe Organ	\$350,000
Directors' and Officers Liability Insurance*	\$10,000,000*

*\*blanket policy covering churches, congregations, and pastoral charges of the United Church of Canada. Premium paid by United Church of Canada  
Trustees: Ron Harris, Ron Elliott, Stuart Mowry, Jack Nancekivell and Gord Dunbar.*

## KINCARDINE UNITED CHURCH GENERAL FUND DONATIONS

Category	Amount	# Donations	# Donors
Blooming Faith	\$4,240.00	22	16
Boston Pizza	\$300.00	1	1
Brick Pointing	\$120.00	12	1
Building Donation	\$300.00	12	1
Cape Croker	\$270.00	6	6
Choir Workshop NR	\$2,078.00	48	47
Daily Bread	\$47.00	1	1
Distressed Family NR	\$8,100.00	17	16
Expense Reimburse NF	\$542.85	4	4
Food Bank	\$525.00	5	3
Food Grains Bank	\$2,365.00	38	37
Freezer	\$600.00	1	1
General / Offering	\$195,488.19	2,083	192
Hope Menu	\$4,875.00	23	14
Hymn Sing	\$1,710.00	22	22
Ice Cream Sunday NR	\$129.55	2	2
Internship Grant	\$5,000.00	1	1
Lost key NR	\$20.00	1	1
M&S - UCW	\$5,510.00	3	3
Memorial	\$11,145.00	25	20
Memorial Poinsettia	\$165.00	3	3
Michael Coren NR	\$1,073.50	4	4
Mission & Service	\$36,102.00	937	87
Name Tags NR	\$758.00	7	2
Observer	\$575.00	23	23
Offering Envelopes	\$82.00	11	11
Piano Tuning/Repairs	\$320.00	3	2
Presbytery Assessmen	\$50.00	1	1
Presbytery Lunch NR	\$506.80	2	2
Rental/Book Donation	\$3,356.20	47	13
UCW General	\$2,750.80	57	56
Wedding Fee NR	\$400.00	3	3
Totals:	\$289,504.89	3,425	

# KINCARDINE UNITED CHURCH

## REVENUE STATEMENT TO DEC. 31, 2018

### INCOME STATEMENT TO DECEMBER 31, 2018 WITH COMPARATIVES TO DECEMBER 31, 2017

<u>REVENUE FOR 2018</u>	2018 ACTUAL	2017 ACTUAL
GENERAL/OFFERING	\$179,430	\$167,458
SALE OF INVESTMENTS	\$20,000	\$0
LOAN	\$25,000	\$0
OTHER	\$44,253	\$29,537
<b>TOTAL REVENUE</b>	<b>\$268,683</b>	<b>\$196,995</b>

<u>DISBURSEMENTS FOR 2018</u>	2018 BUDGET	2018 ACTUAL	2017 ACTUAL	2019 BUDGET
STAFF COMPENSATION & BENEFITS	\$172,744	\$175,714	\$147,892	\$176,499
PROGRAMME COMMITTEE	\$17,975	\$12,298	\$7,703	\$10,600
MEMBERSHIP & MISSION	\$5,080	\$3,017	\$3,165	\$9,510
ADMINISTRATION	\$68,401	\$50,397	\$55,298	\$63,529
HST		\$7,959	\$6,970	
<b>TOTAL DISBURSEMENTS</b>	<b>\$264,200</b>	<b>\$249,385</b>	<b>\$221,028</b>	<b>\$260,138</b>
<b>SURPLUS/DEFICIT TO NOVEMBER 30, 2018</b>		<b>\$19,298</b>	<b>-\$24,033</b>	

**STAFF COMPENSATION BENEFITS**

INCLUDES 4 MONTHS OF INTERN WAGES, A 1.6% INCREASE OR THE MINISTER PER THE UNITED CHURCH OF CANADA, 2.2% FOR THE ORGANIST PER THE ROYAL CANADIAN COLLEGE OF ORGANISTS, INCREASES TO OFFICE COORDINATOR AND CUSTODIAN TO BRING THEM TO A LIVING WAGE.

**PROGRAMME COMMITTEE**

2019 - INCLUDES WORSHIP, MUSIC, NURSERY, BAND, LIBRARY, CHURCH SCHOOL SUPPLIES, MUSIC/VIDEO LICENSE, PIANO/OGAN MAINTENANCE, GUEST MUSICIANS, ORGANIST AND PULPIT SUPPLY, NEW 75" MONITOR FOR FELLOWSHIP HALL, NEW MICROPHONE/EQUIPMENT, SOFTWARE FOR PROJECTIONS, RECOGNITION AWARDS, DVDS AND BATTERIES.

**MEMBERSHIP AND MISSION**

2019 - SOCIAL SUPPLIES, NAME TAGS, FELLOWSHIP ENHANCEMENT, ASSISTANCE FUND, MISSION SUNDAY, OUTREACH, AFFIRMING WORKSHOP, COMMUNITY SERVICE, DONATIONS TO MINISTERIAL BENEVOLENT FUND, CHAPLAINCY FUND, FRIENDS OF THE OBSERVER ADMINISTRATION

CHURCH MAINTENANCE, ELEVATOR MAINTENANCE, HYDRO, WATER, INSURANCE, OFFICE SUPPLIES AND POSTAGE, COPIER COSTS.

# HOPE MENU/BLOOMING FAITH REPORT FOR 2018

PROJECT	2017	2018 HOPE	2018 FAITH	TOTAL	PAID OUT	TRANSFER	BALANCE
					2018	BT ACCTS	JAN 1/2019
RAMP ENTRANCE-AUTO OPENER	\$1,600	\$2,250	\$400	\$4,250		\$944	\$5,194
OFFICE ENTRANCE - AUTO OPENER				\$0			\$0
REPLACE FRONT DOORS				\$0			\$0
CHOIR CHAIRS	\$1,950		\$2,530	\$4,480	-\$3,537	-\$944	\$0
ELECTRONIC SIGNAGE	\$2,850	\$1,350	\$300	\$4,500			\$4,500
CAPE CROKER	\$225	\$350		\$575	-\$225		\$350
HEALING HEARTBREAK BOOKS	\$105			\$105	-\$105		\$0
HURON SHORES HOSPICE	\$225	\$525		\$750	-\$225		\$525
DENT DAVIDSON WEEKEND	\$200		\$750	\$950	-\$950		\$0
STORAGE IN NURSERY			\$120	\$120	-\$120		\$0
LIFEJACKETS		\$400		\$400			\$400
FELLOWSHIP TV			\$140	\$140	-\$140		\$0
	\$7,155	\$4,875	\$4,240	\$16,270	-\$5,302		\$10,969

PER COUNCIL - BALANCE OF OUTSTANDING FUNDS RAISED FOR CHOIR CHAIRS WAS TRANSFERRED TO THE RAMP  
 AUTOMATIC DOOR OPENER PROJECT

# NARRATIVE BUDGET

## FINANCIAL PARTNERSHIP WITH GOD IN MINISTRY AS OF DECEMBER 31, 2018

How your giving supports the life and the work of Kincardine United Church

### CARE MINISTRY

*Sharing God's compassion with people in our Church through our prayers and deeds*

Here are some ways we care together:

Home and hospital visits	Social Potlucks
Friendly Sunday morning conversations	Prayers for those in need
Nursery care during Sunday Worship	Coffee before and after Worship
UCW	Lunches after Church
Sundae Sunday	Name Tags

**\$8 out of every \$100 you give is dedicated to KUC Care Ministry**

### OUTREACH MINISTRY

*Encouraging each other to look beyond our congregation to embrace the needs of others*

Here are some ways we reach out together

Community use of our building – AA, Brighter Futures, three bands, Huron Shores Hospice, Big Brothers Big Sisters Christmas Sale, Ministerial Benevolent Fund UCC Mission & Service Fund Canada Foodgrains Bank Blanket Exercise Dent Davidson Choir Workshop	Dory Lunch Food Bank Support Grey Bruce Chaplaincy Fund Family in Distress Support for Cape Croker Concerts
--	--

The many volunteer organizations our members belong to.

**\$35 out of every \$100 you give is dedicated to KUC Outreach Ministry**

### LEARNING MINISTRY

*Nurturing each other's spiritual growth and faith in God*

Here are some ways we grow together:

Sunday School	Book studies
UCW	Questers

**\$5 out of every \$100 you give is dedicated to KUC Learning Ministry**

## WORSHIP MINISTRY

***Celebrating God's love together with others who share our faith***

Here are some ways we worship together:

Sunday morning worship  
Baptisms  
Devotions at meetings  
Services at Trillium Court  
Special Music during services  
Healing Services  
Vibrant Choir

Funeral services  
Holy Communion  
Special Seasonal worship  
Wedding Ceremonies  
Taize Services  
New Choir Chairs

**\$36 out of every \$100 you give is dedicated to KUC Worship Ministry**

## RESOURCE MINISTRY

***Striving to use our Church, our money and our people for good***

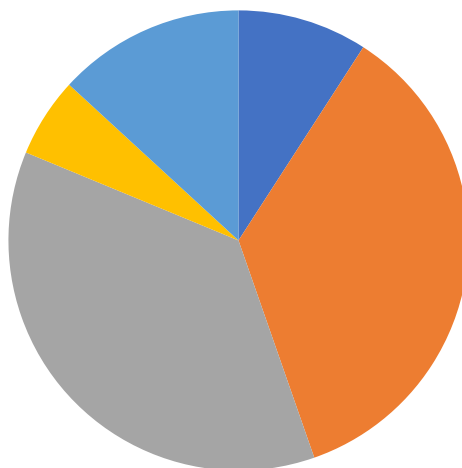
Here are some ways we serve together:

Encouraging volunteers and staff  
Building improvements & maintenance  
ministry teams  
Program & activity administration  
Working with Bruce Presbytery

Financial and property oversight  
Organizing & encouraging  
Presbytery Assessments

**\$16 out of every \$100 you give is dedicated to KUC Resource Ministry**

EXPENSES - DECEMBER 31, 2018



■ CARE ■ OUTREACH ■ WORSHIP ■ LEARNING ■ RESOURCES



**KINCARDINE UNITED CHURCH  
INCOME STATEMENT TO DECEMBER 31, 2018 WITH COMPARATIVES  
TO DECEMBER 31, 2017 AND APPROVED 2019 BUDGET**

<u>REVENUE FOR 2018</u>	2018 ACTUAL	2017 ACTUAL
General Fund	\$179,430	\$167,458
Celebration of Life Service	\$1,710	\$1,650
Memorials	\$11,145	\$9,100
Donations for Building Use	\$3,356	\$2,792
Investment Interest	\$10,270	\$8,857
Donations to Church Maintenance	\$715	\$1,049
Donations for Envelopes	\$82	\$106
Pancake Supper/Fellowship		\$474
Insurance Refund		\$1,210
Donation to AV Monitor		\$226
Office Lamps		\$500
Intern Grant	\$10,000	
Payments for Observer	\$0	-\$25
Cash from Investments	\$20,000	
Loan	\$25,000	
Boston Pizza	\$300	
Donations for Presbytery Assessment	\$50	\$50
Wedding Revenues	\$150	\$650
Donations for Poinsettias	\$165	\$205
HST Refund	\$5,803	\$2,593
MISC	\$507	\$100
	<b>\$268,683</b>	<b>\$196,995</b>

**OTHER REVENUES DISTRIBUTED IN 2018**

KINCARDINE FOOD BANK	PAID OUT \$447	\$575	\$128 CARRIED INTO
OUR DAILY BREAD	PAID OUT	\$47	
CAPE CROKER	PAID OUT	\$270	
CANADIAN FOOD GRAINS BANK	PAID OUT	\$2,365	
		<b>\$3,257</b>	

**FUNDS ALLOCATED TO SPECIAL PROJECTS**

NURSERY WINDOWS	\$1,169
MEMORIAL WALL	\$1,000
TV FOR FELLOWSHIP HALL	\$140
	<b>\$2,309</b>

**HOPE MENU**

	BALANCE DEC 31, 2018
SIDE RAMP ENTRANCE - AUTO OPEN	\$5,194
OFFICE ENTRANCE DOOR - AUTO	\$0
REPLACEMENT OF FRONT DOORS	\$0
ELECTRONIC SIGNAGE	\$4,500
CAPE CROKER	\$350
HURON SHORES HOSPICE	\$525
LIFE JACKETS FOR SILVER LAKE	\$400
TOTAL	<b>\$10,969</b>

	<u>2018</u> <u>BUDGET</u>	<u>2018</u> <u>ACTUAL</u>	<u>2017</u> <u>ACTUAL</u>	<u>2019</u> <u>BUDGET</u>
<b><u>STAFF COMPENSATION &amp; BENEFITS</u></b>	<b>\$172,744</b>	<b>\$175,714</b>	<b>\$147,892</b>	<b>\$176,499</b>

<b><u>PROGRAMME COMMITTEE</u></b>	<u>2018</u> <u>BUDGET</u>	<u>2018</u> <u>ACTUAL</u>	<u>2017</u> <u>ACTUAL</u>	<u>2019</u> <u>BUDGET</u>
Worship Supplies	\$400	\$1,079	\$410	\$400
Music Supplies	\$300	\$295		\$300
Guest Musician Expenses	\$1,500	\$900	\$1,200	\$1,500
Nursery Supplies	\$200	\$63		\$100
Piano/Organ Maintenance	\$2,000	\$3,640	\$1,000	\$1,500
Donations for Piano Tuning		-\$320		
Band Supplies	\$100			\$100
Pulpit Supply	\$1,000	\$668	\$1,393	\$1,000
Organist Supply	\$1,000	\$450	\$600	\$600
Choir Workshop	\$5,000	\$4,353		
Registration for Choir Workshop		-\$2,018		
Transfer to Choir Workshop from Hope Menu		-\$950		
Church School supplies	\$500	\$273	\$323	\$500
Lay Education Support	\$75			\$0
Library	\$100			\$100
Awards, Recognition & Carnations	\$200	\$186	\$90	\$200
Confirmation Supplies & Confirmation Bibles	\$200	\$376		
Music License/Video License	\$400	\$364	\$466	\$250
New Microphone/Equipment	\$400	\$125	\$542	\$450
Projection System (funds from Bequest)	\$0		\$918	
New Computer	\$1,200	\$2,658		
Donations for New Computer		-\$2,500		
Video Camera	\$0		\$291	
Video Maintenance	\$500	\$671	\$373	
Communications Ministry Team	\$200			
DVDs and Batteries	\$200	\$45	\$97	\$100
Monitor Upgrades (kitchen, nursery, fellowship hall)	\$2,000	\$1,940		\$3,000
Software for Projection	\$500			\$500
	<b>\$17,975</b>	<b>\$12,298</b>	<b>\$7,703</b>	<b>\$10,600</b>

<b><u>MEMBERSHIP AND MISSION</u></b>	<b><u>2018 BUDGET</u></b>	<b><u>2018 ACTUAL</u></b>	<b><u>2017 ACTUAL</u></b>	<b><u>2019 BUDGET</u></b>
Social Supplies	\$280	\$576	\$350	\$360
Fellowship Enhancement	\$750	\$135	\$282	\$250
Donations to Fellowship Enhancement		-\$220		
Name Tags	\$500	\$1,164		\$200
Payments for Name Tags		-\$758		
Youth Groups	\$150			\$0
Pancake Supper	\$300	\$293	\$258	\$350
Ministerial Benevolent	\$750	\$375	\$500	\$750
Chaplaincy Fund	\$750	\$750	\$400	\$750
Friends of the Observer	\$50	\$50	\$50	\$100
Family in Distress		\$7,000		
Assistance Fund		-\$8,100		\$3,000
Mission Sundays	\$350	\$350	\$200	\$350
Community Service	\$1,000	\$3,509	\$1,125	\$500
Donations to Community Service		-\$2,107		
Poinsettias	\$200			\$200
Confirmation				\$200
Affirming Workshop				\$500
Outreach				\$2,000
	<b><u>\$5,080</u></b>	<b><u>\$3,017</u></b>	<b><u>\$3,165</u></b>	<b><u>\$9,510</u></b>

<b><u>ADMINISTRATION</u></b>	<b><u>2018 BUDGET</u></b>	<b><u>2018 ACTUAL</u></b>	<b><u>2017 ACTUAL</u></b>	<b><u>2019 BUDGET</u></b>
Envelopes	\$200	\$173	\$181	\$100
ADP Payroll Charges	\$375	\$247	\$307	\$375
PAR Costs	\$450	\$444	\$401	\$450
Bank Charges	\$700	\$545	\$749	\$400
Loan Interest	\$500	\$238	\$443	\$500
Church Maintenance	\$10,000	\$4,648	\$2,964	\$8,000
Donations to Church Maintenance		-\$1,600		
Municipal Water Charges	\$1,200	\$935	\$973	\$1,000
Insurance Church	\$7,000	\$7,032	\$6,462	\$7,500
Cleaning and Paper Supplies	\$500	\$733	\$601	\$500
Bag Tags	\$150	\$225	\$140	\$200
Hydro	\$30,000	\$19,832	\$22,508	\$25,000
Elevator Maintenance	\$2,000	\$1,078	\$2,068	\$1,200
Presbytery Assessment/2019 National Assessment	\$6,926	\$6,926	\$6,428	\$8,204
Postage, Paper & Copier	\$4,500	\$5,673	\$5,745	\$4,500
Office Furniture	\$0	\$339	\$412	\$0
Office Computer & Backup System	\$500		\$1,257	\$2,000
Search Committee	\$0		\$564	\$0
Advertising	\$100	\$454	\$82	\$100
Miscellaneous	\$300	\$32	\$242	\$300
Training	\$300		\$200	\$300
Telephone and Internet	\$2,700	\$2,443	\$2,571	\$2,900
	<b>\$68,401</b>	<b>\$50,397</b>	<b>\$55,298</b>	<b>\$63,529</b>

**HST PAID OUT IN 2018**

	<b>\$7,959</b>	<b>\$6,970</b>		
	<b>\$264,200</b>	<b>\$249,385</b>	<b>\$221,028</b>	<b>\$260,138</b>

REVENUE TO DECEMBER 31, 2018

\$268,683

\$196,995

EXPENSES TO DECEMBER 31, 2018

-\$249,385

-\$221,028

**SURPLUS/DEFICIT**

\$19,298

-\$24,033

**M&S CONTRIBUTIONS  
CONGREGATION**

**2018  
BUDGET**

**ACTUAL**

\$28,500

\$36,097

(DOES NOT INCLUDE UCW CONTRIBUTIONS TO M&S)

# RECONCILIATION OF GENERAL FUND AS AT DECEMBER 31, 2018

## GENERAL FUND BANK ACCOUNT RECONCILIATION

BANK STATEMENT AS AT DECEMBER 31, 2017	\$71,287.34
LESS OUTSTANDING CHEQUES	(20,575.63)
PLUS OUTSTANDING DEPOSIT	<u>1,000.00</u>
RECONCILED BANK AND GL BALANCE    DECEMBER 31, 2018	<u><u>\$51,711.71</u></u>

## REVIEWER'S REPORT

TO: THE COUNCIL, MEMBERS AND ADHERENTS OF KINCARDINE UNITED  
CHURCH

The Finance Committee absolves the reviewers from a full individual donation review. As a result, we have examined the following church books - without direct verification to members or suppliers - and found that they appear to correctly reflect the financial transactions of the Church, for the year 2018.

Church Accounts:

- General Fund (including Mission & Service Fund and Special Projects Fund)

14 Mar 19

Date

14 Mar 19

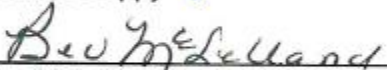
Date

17 Mar 19

Date



Leanne Guppy



Bev McLelland



Pat Porter

# **CONGREGATIONAL MEETINGS**

## **KINCARDINE UNITED CHURCH** **ANNUAL CONGREGATIONAL MEETING** **SUNDAY, APRIL 22, 2018**

The Congregation of Kincardine United Church was called to meet in the sanctuary on Sunday, April 22<sup>nd</sup>, 2018, following the morning worship service for the Annual Congregational Meeting and to review the 2017 Annual Report, as well as elect nominated positions. Approximately 53 persons were in attendance.

**1. Call to Order and Constitution of the Meeting (Gord Dunbar)**

Gord Dunbar called the meeting to order at 11:55 AM and declared it a duly constituted meeting of the Kincardine United Church (KUC) congregation.

**2. Opening Prayer (Gord Dunbar)**

Gord Dunbar led us in prayer.

**3. Behavioural Covenant (All)**

Those present read the Kincardine United Behavioural Covenant together.

**4. Enabling Motions**

**Moved by:** Donna Mowry

**Seconded by:** Dotty McClelland

- a) That all adherents be made Corresponding Members with privileges to vote.
- b) That Rod Coates chair the 2018 Annual Meeting.
- c) That Angela Hazlewood act as recording secretary for the 2018 Annual Meeting.
- d) That the meeting Agenda be accepted as printed with above corrections and #8 (Mission and Service Budget) be removed as it was previously approved at the December 17<sup>th</sup>, 2017 meeting.
- e) That the Congregational Meeting minutes of minutes of March 26<sup>th</sup>, 2017, April 23<sup>rd</sup>, 2017, and December 17<sup>th</sup>, 2017 be approved as printed.

**CARRIED**

**5. Business Arising from the Minutes (Rod Coates)**

Rod Coates said that the KUC Governance manual was updated April 2017, just after the annual meeting and it now reflects the current structure. Additionally, the process of documenting routine tasks and instructions by each committee to maintain corporate memory has been started. Binders should be issued this week for the kitchen, library, and office.

**6. In Memoriam (Gord Dunbar)**

Gord Dunbar read all of the names as printed in the 2017 annual report and led us in prayer.

**7. 2017 Financial Report** (Donna Mowry)

Donna Mowry reviewed the Narrative Budget (page 27 of the annual report). She shared that the general fund givings for 2017 were \$5783 more than in 2016. The balance was just over \$18,000 for year end. She reflected on the positive and stated that we need to be proud of our accomplishments. She went on to praise the work of the committees and expressed that most committees came in under budget, not because they were asked to, but because of being fiscally responsible.

**Moved by:** Donna Mowry

**Seconded by:** Bernd Portz

That the 2017 financial report be approved as printed.

**CARRIED**

Rod Coates opened questions/comments to the floor. Ron Harris wanted it made clear that the loan payments on page 24 were paid in full by KUC's investments. Ron Harris also wanted the contributions of the UCW to be more clearly stated in the financial reports as they do so much work on behalf of KUC. Sue Maus suggested that all of the projects that the UCW have completed and are currently completing be listed individually.

**8. 2018 Mission & Service Budget**

Shirley Marie Harris mentioned that this was previously approved at the December 17<sup>th</sup>, 2017 meeting.

**9. 2017 Written Annual Reports**

Rod Coates asked if the congregation had questions about the written annual reports.

**Moved by:** Rad Michielson

**Seconded by:** Elaine Holmes

That the 2017 written reports be approved as printed.

**CARRIED**

**10. Nominations (Presentation & Elections)**

Rod Coates asked Gord Dunbar to conduct the nominations process. Gord Dunbar thanked committee members for their service and highlighted the vacancies.

**These Committee members' terms have expired:**

Sheila Bauer, Joan Gillespie, Ron Harris, Donna Mowry, Stu Mowry, Teresa Perfrement, Melinda Smegal, Ron Smith

**a) These Committee members have decided to retire:**

Jackie Clements, Rod Coates, Jean Johnson

**b) These yearly appointments have expired:**

Presbytery Reps – Marion Boyd, Rod Coates, Liz Dillman, Emily Perry

Reviewers – Leanne Guppy, Bev McLelland, Pat Porter

Council President – Marion Boyd

Council Secretary – Rod Coates

c) **These adherents and members are continuing or have agreed to stand for election to the following Committees:**

**Administration:**

Resource Persons: Liz Dillman, Gord Dunbar

Members:	End of Term	Electoral Status
Ralph Knowles	2018	Continuing
Gregg McClelland	2018	Continuing
Dotty McClelland	2018	Continuing
Donna Mowry	2017	<u>Seeking re-election</u>
Jack Nancekivell	2018	Continuing
Ron Smith	2017	<u>Seeking re-election</u>
Gerry Stephens	2018	Continuing

**Membership and Mission:**

Resource Person: Gord Dunbar

Members:	End of Term	Electoral Status
Liz Dillman	2018	Continuing
Charles Ludlow	2019	Continuing
Bernd Portz	2018	Continuing
Ursula Portz	2019	Continuing
Krista Ritchie	2019	Continuing
Melinda Smegal	2017	<u>Seeking re-election</u>
Vacancy (1)		<u>Seeking nominations</u>

**Programme:**

Resource Persons: Gord Dunbar, David Hamilton

Members:	End of Term	Electoral Status
Sheila Bauer	2017	<u>Seeking re-election</u>
Joan Gillespie	2017	<u>Seeking re-election</u>
Randy Norris		<u>Seeking election</u>
Teresa Perfrement	2017	<u>Seeking re-election</u>
Jim Zarubick	2019	Continuing
Judy Zarubick	2020	<u>Seeking election</u>
Vacancy (1)		<u>Seeking nominations</u>

**Ministry and Personnel:**

Members:	End of Term	Electoral Status
Marilyn Meldrum		<u>Seeking election</u>
Rad Michielson	2019	Continuing
David Mullenix	2018	Continuing
Mary Phillips	2018	Continuing
Pam Plagos		<u>Seeking election</u>

Marilyn and Pam are seeking election as they have been appointed by council.



**Trustees:** Gord Dunbar, ex officio

<u>Members:</u>	<u>End of Term</u>	<u>Electoral Status</u>
Ron Elliott	2018	Continuing
Ron Harris	2017	<u>Seeking re-election (1 year only)</u>
Stu Mowry	2017	<u>Seeking re-election</u>
Jack Nancekivell	2020	Continuing
Vacancy (1)		<u>Seeking nominations</u>

Gord Dunbar asked if there were any questions/comments. Joan Norris asked if the vacancies are for an additional committee member and Gord Dunbar answered, yes, that was the case.

**d) Members putting their names forward for yearly appointments:**

Presbytery Reps: Marion Boyd, Rod Coates, Liz Dillman, Emily Perry. Seeking re-election

Reviewers: Leanne Guppy, Bev McClelland, Pat Porter. Seeking re-election

Council President – Rod Coates. Seeking election

Council Secretary – Angela Hazlewood. Seeking election

**e) Nominations from the Floor**

Gord Dunbar stated that we cannot nominate anyone who is not present as they cannot consent. We can only nominate people who have already consented to being nominated. It may be important to be aware of a nominee's qualifications. Gord Dunbar asked three times and Gregg McClelland nominated himself as a trustee. He has been a member of KUC for 18 years and was married here 50 years ago. Shirley Marie Harris asked Gregg McClelland if he would serve on two committees and he agreed, yes, he would.

**f) Motion to Close Nominations from the Floor**

**Moved by:** Rad Michielson

**Seconded by:** Bernd Portz

That nominations from floor be closed. 2 abstentions noted.

**CARRIED**

**g) Election of nominees presented in the report and from the floor**

**Moved by:** Glen Holmes

**Seconded by:** Donna Mowry

That the nominations presented in the annual report and from the floor be approved.

**CARRIED**

- h) Motion to empower Council to fill any vacancies on Council or Committees that arise between congregational meetings.**

**Moved by:** Joan Gillespie

**Seconded by:** Shirley Marie Harris

That Council be empowered to fill any vacancies on Council or Committees that arise between congregational meetings.

**CARRIED**

Rod Coates thanked everyone for their participation as a committee member and how much he, on behalf of KUC, appreciates their hard work. He also wanted to give special recognition to Marion Boyd who has served as Council President for several years. Joan Gillespie recognized that several people have been on committees for many years and we may want to consider being on a committee if we have not done so yet. She mentioned that the UCW is getting “thinner” and “older” so it really needs some new members. She continued to say that we may want to examine what we do really well and eliminate committees as we cannot do it all.

## **11. Other Business**

### **a) Report from Bruce Presbytery (Rod Coates)**

Rod Coates provided some highlights of Bruce Presbytery items, including the following: KUC continues to donate more to the M&S fund than any other pastoral charge in Bruce Presbytery as noted in previous years. As well, KUC is very active in presbytery-all four of its representatives are members of the Executive. In June, Judy Zarubick will become the next-and probably last-Chair of Bruce Presbytery. For the balance of 2018, presbytery will be focusing on winding up activities, celebrating all that it is, and preparing for transition to the new regional council.

Shirley Marie Harris stood up to thank all of the staff of KUC and council members. She specifically thanked Marion Boyd and Rod Coates, as well as all of the presbytery representatives.

Joanne Dallman mentioned the “Animate Bible Study” that Gord Dunbar leads and asked that we may want to consider joining.

## **12. Recommendation for the Date, Place & Format for 2019 Annual Meeting and 2019 Budget Presentation**

Rod Coates asked if these dates would be satisfactory.

**Moved by:** Don Eyre

**Seconded by:** Cat Laliberte

That the 2019 budget presentation be held on December 9<sup>th</sup>, 2018.

That the 2019 annual meeting be held on April 7<sup>th</sup>, 2019 in Fellowship Hall following the worship service and/or lunch.

**CARRIED**

**13. Adjournment and Prayers**

There being no further business to discuss, Rod Coates declared the meeting closed at 12: 55 PM.

Gord Dunbar closed the meeting with a prayer and reading from Embers (One Ojibway Meditations, by Richard Wagamese).

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Signature of Chair

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Signature of Secretary

**KINCARDINE UNITED CHURCH 2019 BUDGET CONGREGATIONAL MEETING**  
**SUNDAY, DECEMBER 9<sup>th</sup>, 2018**

The congregation of Kincardine United Church was called to meet in the sanctuary on Sunday, December 9<sup>th</sup>, 2018, following the morning worship service, to approve the 2019 budget. Approximately 60 persons were in attendance.

**1. Call to Order and Constitution of the Meeting**

Rod Coates called the meeting to order at 11:45 AM, stating that notice of the meeting had been duly given for the sole purpose of reviewing and approving the 2019 budget.

**2. Opening Prayer**

Gord Dunbar opened the meeting with a prayer.

**3. Behavioural Covenant**

Those present read the Kincardine United Church Behavioural Covenant.

**4. Enabling Motions**

Rod Coates presented the enabling motions.

**Moved by:** Bernd Portz

**Seconded by:** Krista Ritchie

- a) That all adherents be made Corresponding Members with privileges to vote.
- b) That Rod Coates chair the 2019 budget meeting.
- c) That Angela Hazlewood act as recording secretary for the 2019 budget meeting.
- d) That the meeting Agenda be accepted as printed.

**CARRIED**

**5. 2018 Financial Report and Budget for 2019**

Jack Nancekivell introduced the chairs of each committee to speak specifically about their budgets. Mary Phillips spoke about the Mission and Personnel budget. She mentioned the suggested wage increases that this committee recommends. (She also asked Gord Dunbar and Kerry Stover to remove themselves for this portion of the report).

-1.6% increase for the minister per the United Church of Canada

-2.2% for the organist as per the Royal Canadian College of Organists

-Increases to the office coordinator and custodian to bring their salaries to living wages.

Jack Nancekivell proceeded to invite Judy Zarubick as chair of the Programme Committee to speak. She talked about removing \$5,000 from their budget as Dent Davidson is not available to offer a workshop in 2019. Judy Zarubick continued to say that the Programme Committee is under budget because many of the items needed were paid for through donations such as the new monitors in the nursery and the kitchen. The committee would like their budget to be \$10,600 instead of \$15,600 as printed in the income statement. If they decide to offer a workshop they would go to Council to make a request for the dollars. Barry Schmidt asked if the choir workshop could be offered by someone in the community. Judy Zarubick stated that this could go to David Hamilton and the choir to discuss.

Bernd Portz asked why the budget for confirmation was moved to Membership and Mission. Judy explained that first step in membership is confirmation, so it makes sense for Membership and Mission to take over the budget for this sacrament.

Jack Nancekivell went on to introduce Donna Mowry as the chair of the Administration (Property and Finance) Committee. Donna Mowry explained that this committee is about heat, lights, water, repairs, taxes, and insurance which are items we must pay and have little control to change. She went on to state that the church is under budget as this has been a mild winter, but December is not included in the total and heat and water will have to be added on. Donna Mowry said that there was a lot of maintenance to be done this past year, but there were so many volunteers who not only offered their time, but donations were made for many of the supplies needed. In 2019, we really do not know what the heat bill will be as it will depend on what “mother nature” brings, Donna Mowry stated. Jack Nancekivell added that there will be major repairs in 2019 such as new dry wall which will be completed over the winter months. He went on to say that the much of the budget is for staff salaries and not to forget that \$45,000 was taken from our investments. He continued that 24.88% is what the inflation rate is and we are right in line with \$265,138 for expenses.

**Moved by:** Jack Nancekivell

**Seconded by:** Liz Dillman

That the 2019 budget be approved as presented.

**CARRIED**

Barry Schmidt commented that if the church continues to take from their investments, the money will run out in 2 years. He stated that we need to increase our revenue by 22.9% either by individuals increasing their givings or by inviting new people into “our fold”. Barry Schmidt praised Gord Dunbar for encouraging people moving up a “notch” with their individual givings and for new people attending our church to add to the revenue.

Jack Nancekivell asked Donna Mowry to speak about grants from the Ontario Trillium Foundation to help to increase the church’s income. Donna Mowry gave the history of this foundation as follows: In 1982 the government created this foundation from lotteries to allow grants for sports, arts and culture, and the environment. Since the money was from lotteries, the United Church of Canada would not allow individual churches to apply for grants. This rule has since been lifted and churches can decide if they would like to apply for this grant. Donna Mowry stated that from her research, she found that some churches have used the money to repair parking lots, set up bands, or make repairs to heritage buildings, for example. She went on to say that it would be wonderful to have our wish list items completed sooner.

**Moved by:** Donna Mowry

**Seconded by:** Barry Schmidt

That Kincardine United Church be permitted to apply for grants through the Ontario Trillium Foundation.

**CARRIED**

**6. 2018 Mission & Service Target**

**Moved by:** Krista Ritchie

**Seconded by:** Shirley Marie Harris

That the 2019 Mission and Service target be increased from \$28,500 to \$30,000.

**CARRIED**

(Duly noted with one opposed)

**7. Recommendation for the Date, Place & Format for 2017 Annual General Meeting**

The Annual General Meeting had been set previously for April 7<sup>th</sup>, 2019 and at this time it will remain on this on this date in the church sanctuary and the same format as previous years.

**8. Adjournment and Prayers**

There being no further business, Rod Coates declared the meeting closed at 12:20 PM. Gord Dunbar closed the meeting with prayer.

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Signature of Chair

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Signature of Secretary