

KINCARDINE UNITED CHURCH
ANNUAL CONGREGATIONAL MEETING
SUNDAY, FEBRUARY 21, 2016

The Congregation of Kincardine United Church was called to meet in Fellowship Hall on Sunday, February 21, 2016, following the morning worship service and a luncheon. Approximately 48 persons were in attendance.

1. Call to Order and Constitution of the Meeting (Marion Boyd)

Marion Boyd called the meeting to order at 12:40 PM

2. Opening Prayer (Don Harry)

Don Harry gave thanks for the church and the time spent together today sharing our church's life of the past year, and our life yet to take place in 2016.

3. Behavioural Covenant (All)

Those present read the Kincardine United Behavioural Covenant together.

4. Enabling Motions

Moved by: Liz Dillman

Seconded by: Berndt Portz

- a) That all adherents be made Corresponding Members with privileges to vote.
- b) That Marion Boyd chair the 2015 Annual meeting.
- c) That Rod Coates act as recording secretary for the 2015 Annual Meeting
- d) That the meeting Agenda be accepted as printed.
- e) That the Congregational Meeting minutes of February 22, 2015 be approved as printed.

CARRIED

5. Business Arising from the Minutes (Marion Boyd)

There was one issue to be reported back, stated Marion Boyd. She said that we have not gone ahead with revisions to governance handbook, due in part to Don's retirement, but also want to change terms of limits for office (per decision of Council) until we have reviewed as a congregation how that has affected our ability to do our work. Marion said that she didn't expect this issue to affect the re-election of committee members today.

6. In Memoriam (Don Harry)

Don Harry read the In Memoriam list (Page 2 of the 2015 Annual Report). He then offered a prayer of thanks for those who were once part of our lives and the lives they lived, offering support and prayer for surviving family members of those who had passed on.

7. 2015 Financial Report and Budget for 2016 (Jack Nancekivell)

Jack Nancekivell reviewed the expenses and variances for 2015 by category (Pages 22-25 of the 2015 Annual Report), beginning with M&P (salaries), which represent about 2/3 of expenses, and continuing with each of Programme, M&M and Administration categories. Jack noted that there was not a lot of discretionary spending in 2015, and the year ended with a \$51,504 deficit (expenses versus revenue).

Regarding revenue, Jack said that General Fund givings (\$167,611) are down from levels of approximately \$190,00 of 5 years ago, noting that while the total General Fund revenue is \$199,293 due to other revenue, the givings trend in recent years has been downward.

For the 2016 budget, Jack said that salaries are again 66% of the budget expenditures, with some uncertainty related to second half of the year depending upon the timing of Don Harry's replacement. He went on to review highlights of each spending category, noting that with respect to Administration, only ~about 3% of expenditures are discretionary with the rest being necessary to keep the church going.

Jack said that we have responded well to our needs in the past, noting recent examples of givings to the refugee fund appeal and M&S givings. He said we each have to consider whether the church is a priority in our life, and if our givings have been adjusted with respect to the rise of inflation (approximately 17% over the past five years); he noted that if we all gave 20% more in 2016, our budget would not be a problem.

Jack said that the Administration Committee's policy was to keep \$30,000 in reserve funds for two months of salaries. He encouraged our outreach and M&M programs which should attract more attendance.

Barry Schmidt said that we would have a deficit of ~13,000 at the end of 2016 if we have a repeat of last year's givings. He suggested we consult with other people in the local community to see if we can share our resources with other churches.

Jack said that the building is in good shape, but over the next few years will need some major expenditures such as a new roof on the north side of the building, and a new elevator, as well as some other capital work.

Moved by: Jack Nancekivell

Seconded by: Barry Schmidt

That the 2015 financial report and the 2016 budget be approved as presented.

CARRIED

[Note: Staff members present at the meeting excused themselves for this financial presentation and discussion.]

8. 2016 Mission Budget

Krista Ritchie noted that we exceeded our M&S target in 2015, the first time in many years.

Moved by: Krista Ritchie

Seconded by: Berndt Portz

That the 2016 budget remain the same as last year, at \$28,500.

CARRIED

9. 2015 Written Annual Reports

Marion Boyd asked for comments on the remaining written reports.

Ron Harris pointed out that on Page 21 the investment income (\$3230) is actually a negative amount. Gerry McLeod said that on Page 3 there were no member transfers out, and the number should be zero (0).

Moved by: Gregg McClelland

Seconded by: Elaine Holmes

That the written reports be approved as amended.

CARRIED

10. Nominations (Presentation & Elections)

Meg Jordan led us through the nominations process

a) These Committee members' terms have expired:

Gregg McClelland, Jack Nancekivell, Jackie Clements

These Committee members have decided to retire:

Bill Clubb, Catharine Crawford, Gabriele Hertweck, Emily Perry, Ruth Thorpe, Wendy Williams

These yearly appointments have expired:

President: Marion Boyd

Secretary: Rod Coates

Presbytery Reps – Marion Boyd, Rod Coates, Emily Perry

Reviewers – Mary Phillips, Pat Porter

b) These adherents and members are continuing or have agreed to stand for election to the following Committees:

Administration:

Resource People: Don Harry, Liz Dillman

| Members: | End of Term | Electoral Status |
|------------------|-------------|----------------------------|
| Rod Coates | | <u>Seeking election</u> |
| Gregg McClelland | 2015 | <u>Seeking re-election</u> |
| Donna Mowry | 2017 | Continuing |
| Jack Nancekivell | 2015 | <u>Seeking re-election</u> |
| Ron Smith | 2017 | Continuing |
| Vacancy (2) | | <u>Seeking nominations</u> |

Membership and Mission:

Resource People: Don Harry

| Members: | End of Term | Electoral Status |
|--------------|-------------|-------------------------|
| Liz Dillman | | <u>Seeking election</u> |
| Jean Johnson | 2016 | Continuing |

| | | |
|----------------|------|---------------------|
| Ursula Portz | 2016 | Continuing |
| Melinda Smegal | 2017 | Continuing |
| Krista Ritchie | 2016 | Continuing |
| Neil Wasylcyia | 2016 | Continuing |
| Vacancy (1) | | Seeking nominations |

Programme:

Resource Persons: Don Harry, David Hamilton, Meg Jordan (to April 30, 2016)

| Members: | End of Term | Electoral Status |
|-------------------|-------------|----------------------------|
| Sheila Bauer | 2017 | Continuing |
| Jackie Clements | 2015 | <u>Seeking re-election</u> |
| Joan Gillespie | 2017 | Continuing |
| Teresa Perfrement | 2017 | Continuing |
| Bette Tusz | 2017 | Continuing |
| Jim Zarubick | 2016 | Continuing |
| Vacancy (1) | | <u>Seeking nominations</u> |

Ministry and Personnel:

| Members: | End of Term | Electoral Status |
|----------------|-------------|----------------------------|
| Joanne Dallman | | <u>Seeking Election</u> |
| Rad Michielson | 2016 | Continuing |
| David Mullenix | 2014 | <u>Seeking re-election</u> |
| Mary Phillips | 2014 | <u>Seeking re-election</u> |
| Vacancy (1) | | <u>Seeking nominations</u> |

Trustees

| Members: | End of Term | Electoral Status |
|------------------|-------------|----------------------------|
| Ron Elliott | 2018 | Continuing |
| Ron Harris | 2017 | Continuing |
| Stu Mowry | 2017 | Continuing |
| Jack Nancekivell | 2015 | <u>Seeking re-election</u> |
| Barry Schmidt | 2016 | Continuing |

c) Nominations from the Floor

Meg Jordan said that nominations could be made for any committee position from the floor.

Moved by: Jean Johnson

Seconded by: Krista Ritchie

That Berndt Portz be nominated to the Membership & Mission committee.

Moved by: Jack Nancekivell

Seconded by: Jessie Clark

That Ralph Knowles be nominated to the Administration committee.

Moved by: Jack Nancekivell

Seconded by: Gregg McClelland

That Gerry Stephens be nominated to the Administration committee.

Moved by: Jack Nancekivell

Seconded by: Liz Dillman

That Dotty McClelland be nominated to the Administration committee.

Meg Jordan asked the nominees to confirm they would be willing to allow their names to stand for these nominations.

d) Motion to Close Nominations from the Floor

Moved by: Sharon Cox

Seconded by: Joan Leaning

That nominations from floor be closed.

CARRIED

e) Election of nominees presented in the report and from the floor

Moved by: Shirley Marie Harris

Seconded by: Barrie Schmidt

That the nominations presented in the annual report and from floor be approved.

CARRIED

f) Members putting their names forward for yearly appointments:

Council President: Marion Boyd Seeking re-election

Council Secretary: Rod Coates Seeking re-election

Presbytery Reps: Rod Coates, Marion Boyd, Emily Perry Seeking re-election

Reviewers: Mary Phillips, Pat Porter Seeking re-election

Moved by: Bette Tusz

Seconded by: Liz Dillman

That the yearly appointments for the year 2016 be approved as presented.

CARRIED

g) Motion to empower Council to fill any vacancies on Council or Committees that arise between congregational meetings.

Moved by: Joan Leaning

Seconded by: Joan Gillespie

That Council be empowered to fill any vacancies on Council or Committees that arise between congregational meetings.

CARRIED

12. Other Business

a) Report from Bruce Presbytery (Rod Coates)

Rod Coates provide some highlights of Bruce Presbytery items. He stated that the pending structural remits from the national church were to be reviewed by presbytery last week, but the remits requiring presbytery and congregational approval have been delayed so they will be presented at a later date.

Rod said that presbytery is assisting Kincardine United with its current JNAC process, and will also be part of the search process once the JNAC is completed. He noted that there was some debate at the November presbytery meeting about presbytery assessments, and that its 2016 contingency budget was reduced to minimize the impact on congregational assessments.

Rod encouraged attendance at the upcoming Bruce Presbytery Learning Day workshops on April 16th at Port Elgin United Church. Marion Boyd provided some details on the workshop topics, including church administration “how-to”, music, and technology.

b) Report from the Joint Needs Assessment Committee (Joan Leaning)

Marion Boyd said there are currently 6 congregations in Bruce presbytery undergoing JNAC processes, and introduced Joan Leaning as the chair of the Kincardine United Church JNAC committee.

Joan Leaning said the JNAC committee has met twice and named the other members of the committee. She said that the 2011 congregational survey has been updated and will be on church’s website by mid-week. She said it was important for the congregation to tell the JNAC what it wants, and it’s important to know what has changed since 2011.

Joan said the deadline for feedback will be Monday, March 14th.

Joanne Dallman asked if we intended to have a transitional ministry or an interim minister, and an intern. Marion Boyd said that Council had approved the application for another intern for fall 2016. Marion went on to say that we have suspended the search for congregationally-designated minister position recommended by the last JNAC, and that Council has reviewed the possibility of interim ministry but is awaiting the recommendation of the JNAC process.

c) Proposal to Restore the Chapel as a Worship Space

Liz Dillman presented a discussion item from the Lay Supervisory Team (LST), involving the use of the Chapel as a chapel. She noted that there are many places in the building for holding meetings, and wanted the congregation’s feedback on setting up and using the Chapel as a spiritual place rather than just another meeting room.

Joan Gillespie said it’s probably a good idea, but since the church is locked when the office is not open, it would tend to limit the Chapel’s accessibility. Ken Gannett & David Mullenix pointed out that this room is used for KUCIE for setup prior to its Sunday morning services. John Gillespie suggested that the room be used as a priority for a chapel, and only for meetings if there are no other spaces. Bette Tusz said the LST had thought – amongst other things – about using the Chapel for a quiet space for just a few people to have a quiet conversation.

In summary, the congregation agreed with the concept of a chapel as its primary purpose provided that its multi-functionality could be retained.

d) Other Business

Sue Maus thanked Jack Nancekivell for his financial presentation, and the importance of maintaining the givings in the light of declining membership. She proposed that we establish a committee to reaching out and encourage our members and adherents to

support our church in light of the financial situation. Marion Boyd said this would be an item for Council to address.

Shirley Marie Harris said we would be remiss to not thank all our wonderful staff, which generated a round of applause for all staff members present.

Rod Coates mentioned that Council & committee meeting minutes are now posted on the church's website and suggested that these are a good source of additional information for the congregation.

13. Recommendation for the Date, Place & Format for 2016 Annual Meeting and Budget Presentation

Moved by: Joan Leaning

Seconded by: Barrie Schmidt

That the 2016 annual meeting be held February 19th 2016, with a snow date of February 26th, 2016, with the same format as today's meeting.

CARRIED

14. Adjournment And Prayers

There being no further business to discuss, Marion Boyd declared the meeting closed at 2:10 PM.

Meg Jordan closed the meeting with a prayer.

Signature of Chair

Signature of Secretary