

**KINCARDINE UNITED CHURCH**  
**ANNUAL CONGREGATIONAL MEETING**  
**SUNDAY, APRIL 23, 2017**

The Congregation of Kincardine United Church was called to meet in Fellowship Hall on Sunday, April 23, 2017, following the morning worship service and a luncheon. Approximately 42 persons were in attendance.

**1. Call to Order and Constitution of the Meeting** (Marion Boyd)

Marion Boyd called the meeting to order at 12:08 PM and declared it a duly constituted meeting of the Kincardine United Church congregation.

**2. Opening Prayer** (Judy Zarubick)

Judy Zarubick gave thanks for the blessings of the day, and for those gathered together to do the work of the church during the proceedings of the meeting.

**3. Behavioural Covenant** (All)

Those present read the Kincardine United Behavioural Covenant together.

**4. Enabling Motions**

**Moved by:** Liz Dillman

**Seconded by:** Berndt Portz

- a) That all adherents be made Corresponding Members with privileges to vote.
- b) That Marion Boyd chair the 2016 Annual meeting.
- c) That Rod Coates act as recording secretary for the 2016 Annual Meeting
- d) That the meeting Agenda be accepted as printed.
- e) That the Congregational Meeting minutes of February 21, June 12, and December 11, 2016 be approved as printed.

**CARRIED**

**5. Business Arising from the Minutes** (Marion Boyd)

Marion Boyd said there was very little business arising from the previous minutes, other than changes to our organizational handbook structure. She said that we are in the middle of this work, which will bring us up to date with respect to aligning the handbook with our current structure.

**6. In Memoriam** (Judy Zarubick)

Judy Zarubick said that we remember those for whom death has meant that they have returned to God and are now held in God's hand. She then read the names of those recorded in the In Memoriam list in the 2016 Annual Report.

**7. 2016 Financial Report and Revised Budget for 2017 (Donna Mowry)**

Donna Mowry said that the 2017 budget had been approved at the December 11<sup>th</sup> meeting, but since that meeting there have been two new items added. Referencing the Administration budget (page 25 of the annual report), she noted that line items 5 & 6 have been added for the \$25,000 line of credit loan and interest payments as the monies borrowed in 2016 have not been repaid, so it was felt this needed to be added and highlighted in the budget.

**Moved by:** Donna Mowry

**Seconded by:** Liz Dillman

That the 2017 budget be approved as amended.

**CARRIED**

Marion Boyd declared that the revised budget for 2017 had been accepted.

Donna Mowry went on to say that after removing the interest and outstanding loan, the 2017 Administration budget is similar to 2016, and excluding the loan puts the total budget at about \$237,000, which is less than the 2016 budget.

Donna said that in 2016 salaries were about 67% of the budget, and operating expenses (heating, insurance, etc.) accounted for about 25%, leaving little discretionary spending. The budget has remained about the same for the past several years. Donna noted that the new minister's budget includes \$5,000 for moving expenses as well as expenses for a new computer (if required).

Donna said the Programme budget is very much like 2016, but there had been additional unexpected expenses for the organ which made it higher, and the M&M budget is also similar to the previous year.

Quoting from December 11<sup>th</sup> meeting minutes, Donna noted that it was hoped that monthly donations would be \$17,000, but with monthly givings for 2016 averaging \$12,000-\$13,000 this resulted in a deficit of \$20,432. Donna said we need to find a way to supplement this shortfall, and a fundraising team is being organized to come up with projects which might address the shortfall.

**Moved by:** Donna Mowry

**Seconded by:** Berndt Portz

That the 2016 financial report be accepted as printed.

Mary Phillips asked about the funding source for the sanctuary projection system, to which Donna said the funding arose from a bequest which had gone into the General Fund with the balance of the bequest remaining as yet unallocated.

**CARRIED** (1 opposed)

**8. 2017 Mission Budget**

Shirley Marie Harris noted that the 2007 M&S target had already been approved at the December 11<sup>th</sup> congregational meeting.

**9. 2016 Written Annual Reports**

Marion Boyd asked for comments on the remaining written reports. Referencing her own Council report, she expressed thanks to the Council members who had assisted and supported her work during the past year.

**Moved by:** Marion Boyd

**Seconded by:** Mary Phillips

That the written reports be approved as printed.

**CARRIED**

**10. Nominations (Presentation & Elections)**

Marion Boyd asked Judy Zarubick to lead us through the nominations process.

**a) These Committee members' terms have expired:**

Liz Dillman, Jean Johnson, Ursula Portz, Krista Ritchie, Jackie Clements, Jim Zarubick, Rad Michielson, Barry Schmidt.

**b) These Committee members have decided to retire:**

Joanne Dallman, Bette Tusz, Neil Wasylcia, Mary Phillips (as reviewer only)

**c) These yearly appointments have expired:**

Presbytery Reps – Marion Boyd, Rod Coates, Liz Dillman, Emily Perry  
Reviewers – Mary Phillips, Pat Porter

**d) These adherents and members are continuing or have agreed to stand for election to the following Committees:**

**Administration:**

Resource People: Judy Zarubick, Liz Dillman

Members:	End of Term	Electoral Status
Rod Coates	2018	Continuing
Ralph Knowles	2018	Continuing
Gregg McClelland	2018	Continuing
Dotty McClelland	2018	Continuing
Donna Mowry	2017	Continuing
Jack Nancekivell	2018	Continuing
Ron Smith	2017	Continuing
Gerry Stephens	2018	Continuing

**Membership and Mission:**

Resource People: Judy Zarubick

Members:	End of Term	Electoral Status
Liz Dillman	2018	<u>Seeking election</u>
Jean Johnson	2016	<u>Seeking re-election</u>
Berndt Portz	2018	Continuing
Ursula Portz	2016	<u>Seeking re-election</u>
Melinda Smegal	2017	Continuing
Krista Ritchie	2016	<u>Seeking re-election</u>
Vacancy (1)		Seeking nominations

**Programme:**

Resource Persons: Judy Zarubick, David Hamilton

Members:	End of Term	Electoral Status
Sheila Bauer	2017	Continuing
Jackie Clements	2018	Continuing
Joan Gillespie	2017	Continuing
Teresa Perfrement	2017	Continuing
Jim Zarubick	2016	<u>Seeking re-election</u>
Vacancy (2)		<u>Seeking nominations</u>

**Ministry and Personnel:**

Members:	End of Term	Electoral Status
Rad Michielson	2016	<u>Seeking re-election</u>
David Mullenix	2018	Continuing
Mary Phillips	2018	Continuing
Vacancy (2)		<u>Seeking nominations</u>

**Trustees**

Members:	End of Term	Electoral Status
Ron Elliott	2018	Continuing
Ron Harris	2017	Continuing
Stu Mowry	2017	Continuing
Jack Nancekivell	2020	Continuing
Barry Schmidt	2016	<u>Seeking re-election</u>

**e) Nominations from the Floor**

Judy Zarubick said that nominations could be made for any committee position from the floor. Berndt Portz nominated Charles Dillman for the Membership & Mission Committee. Stu Mowry volunteered to be a member of the Ministry and Personnel committee. Judy Zarubick asked three times for names to stand for these nominations.

**f) Motion to Close Nominations from the Floor****Moved by:** Liz Dillman**Seconded by:** Gregg McClelland

That nominations from floor be closed.

**CARRIED****g) Election of nominees presented in the report and from the floor****Moved by:** Mary Phillips**Seconded by:** Donna Mowry

That the nominations presented in the annual report and from the floor be approved.

**CARRIED**

**h) Members putting their names forward for yearly appointments:**

Presbytery Reps: Rod Coates, Marion Boyd, Liz Dillman, Emily Perry. Seeking re-election

Reviewers: Pat Porter Seeking re-election

Vacancy (1) Seeking nominations

Marion Boyd said that Emily Perry had stated she would be willing to step down as Kincardine United Church presbytery representative and become a member at large if anyone wished to be a new presbytery rep from Kincardine.

**Moved by:** Shirley Marie Harris

**Seconded by:** Mary Ann Knowles

That the presbytery appointments for the year 2017 be approved as presented.

Judy Zarubick noted that there was a requirement to have an additional reviewer since Mary Phillips had decided to step down from this position, and asked for volunteers to replace Mary. No new volunteers came forward.

**Moved by:** Marilyn Meldrum

**Seconded by:** Dotty McClelland

That Pat Porter be appointed as Reviewer.

CARRIED

**i) Motion to empower Council to fill any vacancies on Council or Committees that arise between congregational meetings.**

**Moved by:** Carol Brouse

**Seconded by:** Jessie Clark

That Council be empowered to fill any vacancies on Council or Committees that arise between congregational meetings.

CARRIED

**11. Other Business**

**a) Report from Bruce Presbytery (Rod Coates)**

Rod Coates provide some highlights of Bruce Presbytery items, including the following:

- The M&S donations provided by Kincardine United Church during the past two years are more than any other pastoral charge in Bruce Presbytery, and represent approximately 10% of all M&S givings in the presbytery.
- Working with Bruce presbytery is both a great joy and a learning experience with respect to how other communities of faith are dealing with issues. Kincardine United is blessed – about 1/3 of presbytery pastoral charges (28 in total) are in Search or Joint Needs Assessment Committee (JNAC) processes. Kincardine was very fortunate to have good presbytery support for both our JNAC and search processes.
- Three presbytery representatives – Emily Perry, Marion Boyd & Rod – serve on the presbytery executive.
- For the past year a large portion of presbytery's agenda has been consumed by debate on remits. Bruce Presbytery has now completed 7 of 8 remits, with all those requiring presbytery response (3 in total) completed by the February 17<sup>th</sup> deadline,

and these have all been approved by a wide majority of the 88 presbyteries. In July we will learn whether or not Remit 1, the 3-Council model, has been approved and then we will begin the work of transition to the new structure, which does not include presbyteries.

- Bruce Presbytery will be the host for the annual Hamilton Conference annual meeting at the Unifor Centre in Port Elgin the last weekend in May. Our new minister, Gord Dunbar, will be chairing the meeting and relinquishing his role to a new Conference President. In consideration of the Annual Meeting, and the two learning day workshops sponsored by presbytery last fall, there will be no Learning Day workshop this spring as in other years.

**b) Bruce Presbytery Day of Action (Marion Boyd)**

Marion Boyd said that due to the ministerial support situation, Bruce Presbytery has agreed to a day of action to address this. She mentioned that Bruce United Co-op will come to an end in June 2017, which will create three new JNAC's. She said that as presbyteries do the work of attracting and supporting ministers, if they come to an end then this process will become that much more difficult.

At last week's presbytery meeting, presbytery agreed to a tentative May 9<sup>th</sup> meeting date at Clifford to deal with the growing problem of not being able to fill our ministry positions. Marion noted that at Kincardine United we have gone from two full time minister positions (in the recent past) down to one full time minister. Presbytery is looking for a facilitator to help with the meeting, and all congregations are invited to send representatives.

Shirley Marie Harris commented that she had served on presbytery in other areas, and wanted to commend and thank the reps we have at Kincardine United. She went on to say that Mary Phillips is taking over her role as Mission Enthusiast.

Marion Boyd noted that Rod Coates would be assuming the roll of Bruce Presbytery chair this year, effective June 2017.

**12. Recommendation for the Date, Place & Format for 2017 Annual Meeting and Budget Presentation**

Marion Boyd asked for a response regarding the format for 2017 annual meeting, with the consensus being that the format for the 2016 annual meeting worked well for us.

**Moved by:** Stu Mowry

**Seconded by:** Mary Phillips

That the 2018 budget meeting be held on December 10, 2017

**Moved by:** Elaine Holmes

**Seconded by:** Carol Brouse

That the 2018 annual meeting be held on April 15, 2018 in Fellowship Hall following the worship service and lunch.

**CARRIED**

**13. Adjournment And Prayers**

There being no further business to discuss, Marion Boyd declared the meeting closed at 1 PM.

Judy Zarubick closed the meeting with a prayer.

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Signature of Chair

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Signature of Secretary

DRAFT