

KINCARDINE UNITED CHURCH
ANNUAL CONGREGATIONAL MEETING
SUNDAY, February 28th, 2021

The congregation of Kincardine United Church was called to meet via the Zoom platform on Sunday, February 28th, 2021 at 11:51 a.m., following the morning worship service for the Annual Congregational Meeting, to review the 2020 Annual Report, adopt the 2020 financial report, and to elect nominated positions. Notice of this meeting was given two weeks prior to the meeting in the announcements and then one week prior in the announcements during the live-streamed services. An e-mail went out with the agenda and other supporting documents two days prior to the meeting. 42 households were in attendance. Rod Coates reviewed Zoom meeting basics, made note of voting options, and summarized the e-mail that was sent out regarding this meeting.

1. Call to Order and Constitution of the Meeting (Rod Coates)

Having been given due notice of this congregational meeting, Rod Coates declared the meeting duly constituted for the stated purpose of conducting the business set before it and as outlined in the posted agenda.

2. Opening Prayer (Gord Dunbar)

Gord Dunbar led the participants in prayer.

3. Behavioural Covenant (Rod Coates)

Rod Coates read the Covenant as presented on the screen. Attendees were able to follow along, but their microphones were muted.

4. Enabling Motions (Liz Dillman)

Moved by: Liz Dillman

Seconded by: Jack Nancekivell

- a) That all adherents have full participation and voting privileges.
- b) That Rod Coates chair the 2021 Annual meeting.
- c) That Angela Hazlewood act as recording secretary for the 2021 Annual Meeting.
- d) That the meeting Agenda be accepted as distributed.
- e) That the Congregational Meeting minutes of December 13th, 2020 be approved as printed (in the 2020 Annual Report).

Rod Coates asked if there were any objections to the above enabling motions. Hearing none, Rod Coates declared this motion carried. **CARRIED**

5. Business Arising from the Minutes (Rod Coates)

Rod Coates stated that he reviewed the minutes from the December 2020 Congregational meeting and there was no additional business arising.

6. In Memoriam (Gord Dunbar)

Gord Dunbar read all of the names as printed in the 2020 Annual Report and led participants in prayer.

7. 2019 Financial Report (Donna Mowry)

Donna Mowry stated that even though 2020 had been an unusual year it had been an amazing one in regard to the total givings. On page 22, Donna Mowry noted that \$183304.00 was the total givings for 2020 which was very similar to 2019. Donna Mowry went on to thank Judy and Jim Zarubick, Gord Dunbar, and David Hamilton for making the live-streamed services happen. Donna Mowry also thanked Gord Dunbar for the Fireside chats. Donna Mowry continued stating that the live-streamed services and the Fireside chats have allowed for a connection to the community. As well, Donna Mowry thanked John Phillips for creating all of the ways to donate to Kincardine United Church and went on to thank Terry Boyd for all of the work on updating Kincardine United Church's website. Lastly Donna Mowry thanked the congregation for continuing to give regularly. Donna Mowry also spoke about the money that had been raised towards the heat pumps, donations to the refugees, the food bank, and to Cape Croker. Donna Mowry added the amount raised for Mission and Service as well. Donna Mowry went on to say that all committees finished the year under budget, but the Administration committee's budget was higher as there are many things that need to be paid even if the church is not being used for regular services. Heat, lights, insurance, elevator maintenance were examples of items that have to be looked after. There were lots of repairs that had to be made too. Donna Mowry also mentioned that the reviewers had not yet been able to meet to examine the financial report, but it would be completed. Rod Coates asked if anyone had any questions/comments.

Moved by: Donna Mowry

Seconded by: Liz Coates

That the 2020 Financial Report be accepted as printed.

Rod Coates asked if there were any objections to the above motion.

Hearing none, Rod Coates declared this motion carried.

CARRIED

Rod Coates continued by stating that Kincardine United Church and the finances are really a "good news story".

8. 2019 Written Annual Reports

Rod Coates asked if there were any questions or comments regarding the written Annual Reports.

Judy Zarubick commented that she did not add in Teresa Perfrement's name to the Programme report on page 14 as Teresa is retiring. Judy Zarubick will be sending Sarah MacKenzie an update for the report.

Diane Clubb commented that there is one line missing under "Disbursements" on page 18.

Diane Clubb will send the correction to Sarah MacKenzie to update the report. Lastly, Joan Norris noted that on page 6, her name was missing from the list of Trustees. Rod Coates will send this information to Sarah MacKenzie.

Moved by: Judy Zarubick

Seconded by: LouAnne Dudman

That the balance of the written reports be adopted as amended.

Rod Coates asked if there were any objections to the above motion.

Hearing none, Rod Coates declared this motion carried.

CARRIED

Rod Coates thanked all of the people who had written an annual report.

9. Nominations (Presentation & Elections – Gord Dunbar)

Rod Coates let everyone know that he would be asking Gord Dunbar to step participants through the nomination's process. Rod Coates stated that it is simpler to have someone not being nominated to go through this process rather than a nominee and stated that Gord Dunbar is willing to do this.

Rod Coates provided a quick reminder: "Terms of office for committee members and appointments are stated as ending in a calendar year, with the understanding that the term expires with the annual meeting in the year stated. Elected positions are still in role until the congregational meeting where they either retire or are re-appointed".

a) These Committee members' terms have expired:

Sheila Bauer, Joan Gillespie, Donna Mowry, Jack Nancekivell, Teresa Perfrement, Melinda Smegal

b) These Committee members have decided to retire:

Teresa Perfrement

c) These yearly appointments have expired:

Regional Council Reps – Marion Boyd, Rod Coates, Liz Dillman, Emily Perry

Reviewers - Leanne Guppy, Bev McLelland, Pat Porter

Council President – Rod Coates

Council Secretary – Angela Hazlewood

d) These adherents and members are continuing or have agreed to stand for election to the following Committees:

Administration:

Resource Persons: Liz Dillman, Gord Dunbar, John Phillips

Members:	Term Ends at Annual Mtg In	Electoral Status
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Ralph Knowles	2022	Continuing
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Gregg McClelland	2022	Continuing
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Julia Metzger	2022	Continuing
Donna Mowry	2021	<u>Seeking re-election</u>
Jack Nancekivell	2022	Continuing
John Phillips	2022	Continuing
Vacancy		

Membership and Mission:

Resource Person: Gord Dunbar

Members:	Term Ends at Annual Mtg In	Electoral Status
Liz Dillman	2022	Continuing
LouAnne Dudman	2023	Continuing
Charles Ludlow	2023	Continuing
Bernd Portz	2022	Continuing
Ursula Portz	2023	Continuing
Krista Ritchie	2023	Continuing
Melinda Smegal	2021	<u>Seeking re-election</u>

Programme:

Resource Persons: Gord Dunbar, David Hamilton

Members:	Term Ends at Annual Mtg In	Electoral Status
Sheila Bauer	2021	<u>Seeking re-election</u>
Charles Clarke	2022	Continuing
Joan Gillespie	2021	<u>Seeking re-election</u>
Randy Norris	2022	Continuing
Teresa Perfrement	2021	Retiring
Emily Perry	2022	Continuing
Jim Zarubick	2023	Continuing
Judy Zarubick	2022	Continuing

Ministry and Personnel:

Members:	Term Ends at Annual Mtg In	Electoral Status
Sheryl Elliott	2023	Continuing
Rad Michielson	2023	Continuing
David Mullenix	2023	Continuing
Mary Phillips	2023	Continuing
Pam Plagos	2022	Continuing

Trustees:

Gord Dunbar, ex officio

Members:	Term Ends at Annual Mtg In	Electoral Status
Art Danahy	2022	Continuing
Gregg McClelland	2024	Continuing
Stu Mowry	2023	Continuing
Jack Nancekivell	2021	<u>Seeking re-election</u>
Joan Norris	2024	Continuing

Gord Dunbar mentioned that Jack Nancekivell has been the chair of the Trustees and has done a great deal of work to reorganize the roles and match people to their expertise.

e) Nominations from the “Digital” Floor

Nominations may be made for any Committee position from the floor. Nominations will be requested three times.

Gord Dunbar asked if there was any nominations from the floor, he waited and then asked a second time, he waited, and then asked a third time.

f) Motion to Close Nominations from the Floor

Moved by: LouAnne Dudman

Seconded by: Mary Phillips

That the nominations from the floor be closed.

Rod Coates asked if there were any objections to the above motion. Hearing none, Rod Coates declared this motion carried. **CARRIED**

g) Election of nominees presented in the report and from the Floor

Since there were no nominations from the floor, the congregation moved to the election of the slate of volunteers for election and re-election.

Moved by: Shirley Bieman

Seconded by: LouAnne Dudman

That the nominees presented in the report be elected.

Rod Coates asked if there were any objections to the above motion. Hearing none, Rod Coates declared this motion carried.

CARRIED

h) Members putting their names forward for yearly appointments:

Regional Council Reps: Marion Boyd, Rod Coates, Liz Dillman, Emily Perry
Seeking re-election

Reviewers: Leanne Guppy, Bev McClelland, Pat Porter
Seeking re-election

Council President – Rod Coates Seeking re-election
Council Secretary – Angela Hazlewood Seeking re-election

Moved by: Shirley Bieman

Seconded by: Mary Phillips

That the yearly appointments be approved.

Rod Coates asked if there were any objections to the above motion. Hearing none, Rod Coates declared this motion carried.

CARRIED

i) Motion to empower Council to fill any vacancies on Council or Committees that arise between congregational meetings.

Moved by: Liz Coates

Seconded by: Krista Ritchie

That Council be empowered to fill any vacancies on Council or Committees that arise between congregational meetings.

Rod Coates asked if there were any objections to the above

motion. Hearing none, Rod Coates declared this motion carried. **CARRIED**

Rod Coates thanked all of the volunteers – both elected and working behind the scenes - for their support in the life and work of this congregation.

10. Other Business

a) Kincardine United Church Governance Handbook Update (Rod Coates)

Rod Coates shared that this handbook has had several updates over the years especially with changes to the United Church of Canada and their governance structure. Rod Coates went on to say that Marion Boyd has made substantial changes to be in alignment with the United Church of Canada and the Western Ontario Waterways Regional Council (WOW). The handbook is presented as a “best practice”. Rod Coates continued by saying that mandatory and standing committees will be examining the document to give feedback and there will be a special congregational meeting in order for the congregation to accept the final draft copy.

Marion Boyd acknowledged Rod Coates and Judy Zarubick as they had all collaborated together to make the much needed changes. Marion Boyd stated that Joan Norris had revised the whole section about the Trustees. Marion Boyd continued by saying that this handbook needs to be a “living” document and parts of it will need to be updated as needed. The goal is to be more open and transparent. Marion Boyd wanted it made clear that contributions are welcome.

Rod Coates thanked Marion Boyd for her words of clarification.

11. Adjournment and Prayers

Rod Coates thanked those for attending and also thanked Judy Zarubick and the tech crew for making this meeting possible.

Rod Coates declared this meeting closed at 12:37 p.m. and Gord Dunbar led the participants in a prayer to end the meeting.

Gord Dunbar also thanked Rod Coates for all of the work he does as President. Gord Dunbar thanked everyone for attending this meeting.

Signature of Chair

Signature of Secretary

DRAFT