

KINCARDINE UNITED CHURCH 2022 BUDGET CONGREGATIONAL MEETING
SUNDAY, DECEMBER 12th, 2021

The congregation of Kincardine United Church was called to meet in the sanctuary on Sunday, December 12th, 2021 following the morning worship service, to approve the 2022 budget. Approximately 30 people were gathered in-person while there were approximately 18 households participating via live-stream.

1. Call to Order and Constitution of the Meeting

Rod Coates called the meeting to order at 11:40 a.m., stating that notice of the meeting had been duly given for the stated purpose of conducting the business set before it and as outlined in the agenda.

2. Opening Prayer

Gord Dunbar opened the meeting with a prayer.

3. Behavioural Covenant

All present read the Covenant as presented on the screen.

4. Enabling Motions

Rod Coates presented the enabling motions.

Moved by: Judy Zarubick

Seconded by: Rad Michielson

- a) That all adherents be made Corresponding Members with privileges to vote.
- b) That Rod Coates chair the 2022 budget meeting.
- c) That Angela Hazlewood act as recording secretary for the 2022 budget meeting
- d) That the meeting Agenda be accepted as printed.

CARRIED

5. 2021 Financial Report and Budget for 2022

Rod Coates stated that one item which impacts the 2022 budget is that Council has approved a Sabbatical Leave Plan for Gord Dunbar beginning in the fall of 2022, which is reflected in what will be presented.

Donna Mowry began by stating that many items outlined in the budget are mandatory expenses such as salaries, heat, lights, and insurance. Donna Mowry reiterated what Rod Coates had stated that the Sabbatical Leave that Gord Dunbar has requested will increase the budget and will need to be approved by Regional Council. Donna Mowry went on to thank this Community of Faith for their generous donations. Donna Mowry stated that the Property committee has replaced the heating and cooling system and the lights in the sanctuary. To help pay for this, Kincardine United Church received a grant from the United Church of Canada for just over \$28000.00 and there is now \$30000.00 in the Capital Project. Donna Mowry continued by saying that the cost of the Memorial Wall had been fully covered by donations. Donna Mowry added that four lower level south side windows and

carpeting will be replaced in the building. Donna Mowry finished by stating that she hopes that this Community of Faith continues to be so generous! Donna Mowry shared that 91% of the budget is for salaries and that would only allow 9% of the budget to be flexible.

Donna Mowry introduced each committee's representative to speak about their respective budgets.

Programme –Judy Zarubick discussed the fact that their budget would be higher due to covering the pulpit supply for the Sabbatical Leave from September 2022 until the second week of January 2023, however, the remainder of the budget would be the same as last year. The total for Programme's budget is \$12200.00. Judy Zarubick asked if there were any questions at all from the in-person participants and on-line.

Membership and Mission (M & M)-Krista Ritchie shared that M&M's budget would be around \$10000.00 (\$9775.00). The budget is flexible to be able to move items around as needed. For example, there are no confirmations booked at this time and the pancake supper balances out at 0 dollars. Krista Ritchie asked if there were any questions. Krista Ritchie also stated that the Mission & Service goal would be set at \$30000.00 once again and that there are no totals for 2021 yet as the year is not quite finished.

Administration-Donna Mowry described to the congregation all of what this budget covers such as heat, lights, bank charges, and insurance. Donna Mowry shared that it is difficult to know how much to budget for something such as heating as we do not know what the winter will be like and how much heating costs will be charged. The Administration's budget is set at \$56575.00 which is reduced from last year. Gregg McClelland asked about the increase in deductible in insurance and Donna Mowry answered stating that Council would be meeting to discuss at the next Council meeting. Donna Mowry shared that Gregg McClelland is always working on Kincardine United Church's behalf.

Ministry and Personnel (M & P) –Mary Phillips asked Gord Dunbar and David Hamilton to leave the meeting at this point for transparency. Mary Phillips began by stating that M & P's budget would increase due to the Sabbatical Leave and although the Programme committee will be covering the pulpit supply, the rest of the expenses will be covered by M & P. Mary Phillips went on to say that increases to staff salaries were based on the United Church of Canada and the Royal Canadian College of Organist's recommendations. As with the other committee representatives, Mary Phillips asked if there were any questions.

At this point in the meeting, Judy Zarubick shared information about the audio-visual upgrade. Judy Zarubick stated that it will 6-8 weeks before the new audiovisual system comes in which will be in February some time. Judy Zarubick also shared that the audiovisual team is thrilled as the new system will allow for a more seamless execution of the in-person service and the live-stream. Judy Zarubick thanked everyone for being able to upgrade the system.

Moved by: Donna Mowry

Seconded by: Shirley Bieman

That Kincardine United Church approve the adoption of the 2022 budget.

CARRIED

There was one abstention noted.

Rod Coates declared the above motion approved.

6. 2022 Mission and Service (M & S) Target

Krista Ritchie as shared in the Membership and Mission budget recommendation, that the 2022 Mission and Service target would be \$30000.00.

Moved by: Krista Ritchie

Seconded by: Jack Nancekivell

That the 2022 Mission and Service target be \$30000.00.

CARRIED

7. Kincardine United Church Governance Handbook Updates

Rod Coates stated that this document has been changed in minor ways several times since it was first created and approved by Bruce Presbytery in 2011, but the current revision is a more substantial one and it requires congregational and Regional Council approval. Rod Coates went on to say that the proposed update incorporates "Best Practices" such that the mission of Kincardine United Church can be exercised in a more streamlined structure with additional latitude. The document has been reviewed by Kincardine United Church Council, as well as, the various standing and mandatory committees which report to Council, and all feedback and comments have been incorporated or dispositioned. Rod Coates asked if there were any questions about the Handbook update. There were none

Moved by: Stu Mowry

Seconded by: Marion Boyd

That the congregation of Kincardine United Church approve the Kincardine United Church Governance Handbook as presented.

CARRIED

There were no objections or abstentions.

8. Trustee Resignation

Rod Coates stated that Stu Mowry tendered his resignation as a Trustee in April and that this is recorded in Council meeting minutes of June 8th, 2021. Rod Coates went on to say that United Church policy (The Manual) requires the congregation to consider a trustee resignation and since Trustees are appointed by the congregation, rather than hold a separate meeting to deal with this, it has been included with today's agenda to satisfy the United Church of Canada's requirements. Rod Coates stated that it is not necessary for this

meeting or the congregation to do anything at this time, and there has been no feedback from the Trustees indicating they need a replacement. The topic of trustee replacement can be discussed at the 2022 Annual Congregational meeting.

Moved by: Jack Nancekivell

Seconded by: Rad Michielson

That the congregation receives the resignation of Stu Mowry with regret and thanks for his service as a Trustee of Kincardine United Church.

CARRIED

It was noted that one person opposed this motion due to the fact that Stu Mowry will be greatly missed.

9. 2022 Annual Meeting Date

Moved by: Elaine Holmes

Seconded by: Mary-Ann Knowles

That the 2022 Annual Congregational meeting be held on February 20th, 2022.

CARRIED

Rod Coates asked if there were any questions. There were none.

10. Adjournment and Prayers

Rod Coates thanked everyone in-person and on on-line, as well as Judy and Jim Zarubick (tech crew), and all the committee representatives who presented their budget information. There being no further business, Rod Coates declared the meeting closed at 12:25 p.m. Gord Dunbar closed the meeting with prayer.

Signature of Chair

Signature of Secretary