

Kincardine United Church Council Meeting
Tuesday, June 11th, 2024

Present: Judy Zarubick (Acting Chairperson), Donna Mowry (Administration), Sheila Bauer (Programme), Liz Dillman (Treasurer, Regional Council Representative), Mary Phillips (Ministry and Personnel), Gord Dunbar (Minister of Word, Sacrament, and Pastoral Care). Angela Hazlewood (Council Secretary)

Regrets: Jack Nancekivell (Trustee), Charles Ludlow (Membership and Mission)

The Council of Kincardine United Church was called to meet in-person on Tuesday, June 11th, 2024. Notice of this meeting was given eight days prior to the meeting via e-mail by the secretary and a second e-mail was sent to let Council members know that all documents had been added to the shared drive.

Judy Zarubick called the meeting to order at 7:16 p.m.

Before the formal part of the meeting began, Judy Zarubick had everyone take a turn to check-in and share something about their day.

1. Welcome and Constitution of Meeting (Judy Zarubick)

Judy Zarubick called this meeting duly constituted in the name of Jesus Christ, the one true head of the Church, for whatever business may properly come before it.

2. Call to Order and Acknowledgement of the Territory (Judy Zarubick)

Judy Zarubick shared these words with Council: “We acknowledge that we at the Council Kincardine United Church live, work, worship, and play on the traditional lands of Treaty 45 ½. May we live our lives moving gently in creation, listening, learning, and striving to be people of reconciliation”.

3. Lighting of the Candle (Judy Zarubick)

Judy Zarubick offered these words as she lit the candle: “Creator as we light this candle, may it remind us of your Sacred Fire. May the smoke from this flame carry our prayers to you as we gather tonight. You are the Great Mystery that pulses through all life. Your great heart beats within us like the beat of the drum. With all creation, we gather before you to offer you praise. Let our spirits dance before you with hearts and minds as one. May Jesus journey with us! Thanks be to God!”

4. Devotion (Gord Dunbar)

Gord Dunbar read a passage from Embers by Richard Wagamese about persistence and being open to the world instead of closed to the world. Gord Dunbar also read from John's Gospel, a First Nations Version, and ended the devotion with a prayer.

5. Consent Docket

Judy Zarubick asked about the updated Job Description to ensure that there is a system in place that allows the Custodian to be made aware when set up needs to be done for funerals. A fulsome discussion ensued.

A. Enabling Actions

1. That the Agenda be adopted as circulated.
2. That the minutes of the Council meeting from May 14th, 2024 be approved as distributed.
3. That motions and proposals be written and given to the Secretary.

B. Action

1. Kincardine United Church Council to appoint Nancy Brash to the Membership and Mission Committee.

C. Correspondence

1. Ministry and Personnel have updated the Job Description for the Custodian.

Judy Zarubick declared this consent docket approved by consensus as amended.

6. Reports from Committees-Standing Items

i) Membership and Mission (Liz Dillman)

Liz Dillman shared that the Mission Worship Service will be held on September 15th, 2024 and that there will be guest speakers from Community Living, Kincardine and District. Liz Dillman went on to talk about the church picnic that is happening on June 16th, 2024. Gord Dunbar offered to take some chairs over to the park for the Kincardine United Church Instrumental Ensemble (KUCIE) as they will be performing.

ii) Ministry and Personnel (Mary Phillips)

Mary Phillips offered that the staff reviews are just about completed and that there are no major issues to report. Mary Phillips discussed the fact that there are several job duties that Gord Dunbar looks after that will need to be delegated after his departure. It was suggested that the health and safety audits be the responsibility of the chairs of the committees. Judy Zarubick has offered to approve the hours of the Office Coordinator.

iii) Administration (Donna Mowry)

Donna Mowry showed Council a thank you card from the Burloak Theatre Guild, addressed to Dotty McClelland, as Kincardine United Church had donated the children's choir gowns.

Donna Mowry went on to comment that the windows by the south side of the sanctuary will be restored since there are enough funds in the Capital Campaign to cover the cost and the contract was given to Under Construction.

Because this is a large expenditure, a motion was made:

That Kincardine United Church Council, on the recommendation of the Administration committee, approve the go ahead to refurbish the south side windows.

Moved by: Donna Mowry

Seconded by: Liz Dillman

CARRIED

Donna Mowry also discussed a meeting on July 11th, 2024, from 10:00 a.m. to 2:00 p.m. for all Council and Committee members to discuss next steps moving forward in preparing for a change in Pastoral Relations, that the Administration committee is organizing. The meeting will be in Fellowship Hall and lunch will be provided.

Donna Mowry stated that the new roof for the northside would be started sometime between the last week in June and the first week in July. The work will be done by Hy-Grade.

Lastly, Donna Mowry discussed the fact that the Custodian, Galyna Katkevych, started back to work on May 20th, 2024. The Administration committee has approved, in principle, that Galyna Katkevych work as our Custodian full time until her husband, Vova Katkevych, is able to return to the

Custodian's job after his knee surgery. (Note: This will allow Galyna Katkevych to pick up more hours at local hotels.)

iv) Programme (Sheila Bauer)

Sheila Bauer stated that the piano has been delivered and paid for from the Capital Campaign.

Secondly, Sheila Bauer, spoke about the Film Club and they would like to attract more members. Sheila Bauer shared that the licencing to show films is not a problem as it is a private event by invitation only.

Sheila Bauer went on to say that 48 carnations had been purchased for the Mother's Day worship service and 48 Dad's Cookies had been purchased for the Father's Day worship service.

Sheila Bauer added that audio visual is not needed for June 16th, 2024 (Church Picnic) and July 14th, 2024 (Blues Festival).

Sheila Bauer also spoke about the fact that an expanded Christian Copyright Licencing International (CCLI) Licence will be purchased to allow David Hamilton a wider range of contemporary music to offer during a live streamed worship service.

Lastly Sheila Bauer reported that Judy Zarubick has been working on pulpit supply.

7. Treasurer's Report (Liz Dillman)

Liz Dillman started off her report by stating that the church is down about \$10000.00 in givings. Liz Dillman also shared that the committees are not overspending. Liz Dillman went on to say that the church has spent \$24000.00 more than last year at this time. Liz Dillman continued by adding that \$18181.66 had been paid out for the new roof. At some point, Liz Dillman stated that investments of approximately \$40000.00 will need to be cashed in to stay afloat financially.

This motion was created from Liz Dillman's report:

In order to cover the capital projects, Kincardine United Church Council gives the treasurer authorization to contact the trustees to cash in investments when necessary until the approved capital projects are completed.

Moved by: Liz Dillman

Seconded by: Sheila Bauer

CARRIED

8. New Business

i) **100th Anniversary Project from WOW** (Gord Dunbar)

Gord Dunbar spoke about the 100th Anniversary Project from the Western Ontario Waterways (WOW) Regional Council and that churches are given a puzzle piece to decorate in a way that represents their church. Gord Dunbar shared a summary of the ways that Kincardine United Church can participate in celebrations. Gord Dunbar filled in the survey card and will send it in, understanding that we are interested in participating in some of the celebrations, but more information is needed to know what type of participation is involved. Please see Attachment #1.

9. Other Business

i) **Gift for Gord Dunbar**

Judy Zarubick asked Gord Dunbar to step out of the room so Council could discuss a gift for him since he will be leaving.

10. Business Arising

Business Arising is usually discussed earlier on the agenda, however, it was decided to move it to the end of the meeting after the committee reports had been completed.

i) **Follow up: Preparing for a Change in Pastoral Relations**

Judy Zarubick and Gord Dunbar discussed the “Community of Faith: Living Faith Story Worksheet” (which was attached to the May 2024 Council Meeting Minutes) and the fact that Council needs to review it and then bring it to the congregation for their approval. A small group may need to be created to work on this document. Council was asked to read it over and make suggestions for changes. Feedback can be sent to Judy Zarubick by July 11th, 2024, to be talked about at the special meeting that the Administration committee is organizing. As well, it was discussed that a financial viability review of Kincardine United Church will be need to be done which Liz Dillman and John Phillips will be working on. Rod Coates has offered to work on a section about demographics. Apparently the Kincardine United Church building title is still listed as a Methodist Church and this has never been updated due to the fact that it will cost money according to the Trustees.

It was also discussed that a revised job description will need to be created and Council will need to know if hiring a full-time minister is viable or not due to the cost.

A fulsome discussion occurred understanding that priorities for Kincardine United Church will need to be determined. It was suggested that Judy Zarubick keep track of her hours as they may need to increase.

Closing/Prayer

The agenda having been completed and with no additional business to discuss, Judy Zarubick declared the meeting closed at 9:33 p.m.

Judy Zarubick led Council in prayer to end the meeting.

Next Council Meeting: September 10th, 2024

Signature of President

Signature of Secretary

Attachment #1

100TH ANNIVERSARY PROJECT

INVITATION FROM THE WESTERN ONTARIO WATERWAYS REGIONAL COUNCIL:

At the Western Ontario Waterways Regional Council meeting the last weekend of May, we were invited to consider making the 100th anniversary of The United Church of Canada an event which could pull our communities of faith together.

- **Are we, as a community of faith, interested in a joint worship service and rally in the spring of 2025:**
 - If so, we need to name a contact and send the information in.
 - We need to indicate in what aspect might we participate:
 - Interested in worship only.
 - Interested in rally only.
 - Interested in worship and rally.
 - Be willing to assist.
- **We were given a puzzle piece which is part of a larger map of the Western Ontario Waterways Regional Council. We are invited to decorate that puzzle piece reflecting our community of faith and return it to the Region before next spring's meeting of the Region.**
- **As a community of faith, we are invited to celebrate 100 years of The United Church of Canada through any number of options, including:**
 - Help send 100 youth to Audacious Hope this summer (2024).
 - Help identify all members who are 100 years or older in 2024 so they can be featured by the Region.
 - Plant 100 trees across the regional council, letting the Region know how many and where they were planted.
 - Ask 100 members to each give a special \$100.00 gift to a United Church programme, such as Mission and Service, Gifts with Vision, The Healing Fund, etc.
 - Invite 100 people to attend worship over the next year and let the Region know how we made them feel welcome.
 - Set a goal to get 100 new members – across the Region – and let the Region know how many of that goal of 100 we are adding to the Regional total.
 - Compile 100 reasons why we love The United Church of Canada.
 - Create 100 paper cranes with prayer on them.
 - Reach out to 100 past members or adherents to invite them back for an anniversary service.
 - Send 100 letters to advocate for homelessness, food insecurity, etc.
- **All feedback goes to: wowuc100@gmail.com.**