

**Kincardine United Church Administration Committee Meeting May 30, 2017**  
**The Administration Committee met on May 30 at 10 am in the Resource Room –  
this was a change from the original date of May 23.**

**Present:** Donna Mowry (Chair and Secretary), Gregg McClelland, Gerry Stephens, Jack Nancekivell, Ralph Knowles and Pastor Judy Zarubick.

**Regrets:** Ron Smith, Liz Dillman, Rod Coates and Dotty McClelland.

**Pastor Judy opened the meeting with a prayer.**

**Minutes of the April 25 Meeting**

Moved by Gerry Stephens and seconded by Gregg McClelland that the minutes of the April 25/2017 meeting be approved as circulated. Motion carried.

**Treasurer's Report**

Revenue to May 26, 2017.....\$ 72,688

Expenses to May 26, 2017.....\$ 91,500

**Deficit** to May 26, 2017.....\$ **18,812**

Reconciled Bank Balance at May 26/2017 is **\$6,817.29.**

**Envelope Steward's Report**

General Fund Givings as of May 21 were **\$10,545.**

The “Givings to Date” Letters will be sent out in June. Committee decided we would include a Newsletter with this mailing containing some information about our new minister, special services, our financial situation etc.

**Property Report**

- Ralph Knowles met with Cliff from Cliff's Plumbing and Heating to discuss the current status of our heating/cooling system and to determine an approximate cost for replacing it, if necessary. Replacement cost would be \$35,000 - \$40,000.

- Ralph located a company that would paint our sanctuary – cost would be approximately \$40,000.

**Trustees Report**

- Re: Torpedo Gas Tank on property just north of the church

Ron Harris wrote a letter to Edward Fuels regarding the placement of the tank. The property owner has now asked for a meeting with Ron and a representative from Edward Fuels.

**Report from Pastor Judy**

- Judy has arranged to borrow some chairs from the Theatre Guild for the choir. The choir will try these out to see if they meet their needs.

- She spoke to the owner of the Funeral Home about setting up tables for funeral receptions held in Fellowship Hall that are catered by their staff. They will now set up the tables and chairs for these occasions.

### **Old Business**

- The Celebration of Life Hymn Sing was held on May 28. Sixteen sponsors donated \$1630. Donna Mowry, Jack Nancekivell, Barry Schmidt and Marion Brown conducted the service. Feedback was very positive.
- Bruce Presbytery Executive approved Kincardine United Church's request to access our Manse Funds, for the Ministry and Mission Work of the church, at its May 16 meeting.

### **New Business**

- We purchased a new computer for the office. Sarah met with the staff at Microage Basics to determine the best price for a computer which would have all the capabilities that we would require.
- Committee discussed the List of Tasks Performed by the Administration Committee.
- **Gregg McClelland moved the meeting be adjourned.**

**Next meeting will be on Tuesday, June 27 at 10 am.**