

Minutes from the Administration Committee Meeting, October 2, 2023

Present: Donna Mowry (Chair and Secretary), Ralph Knowles, John Phillips, Liz Dillman and Gord Dunbar.

Absent: Jack Nancekivell

Gord Dunbar opened the meeting with a prayer.

Minutes of the September 7, 2023 Meeting

The minutes of the September 7, 2023 meeting were approved by consensus.

Correspondence - None

Treasurer's Report – prepared and presented by Liz Dillman

Bank Balance as of September 29, 2023.....	\$48,785.75
Reconciled Bank Balance as of September 29,23.....	\$12,092.89
Allocated Funds.....	<u>-\$27,334.37</u>
Net Funds Available as of September 29.....	-\$15,241.48

Donation Steward's Report – prepared and presented by John Phillips

The “General Fund Givings” total for September was \$13,467 which was below the rolling average but above the 2022 monthly total

PAR remains constant at 79.

Council voted to allow the latest \$1000 undesignated donation be deposited into the General Account as suggested by the Administrative Committee.

Donations to “The Bridge” Program amounted to \$390.

Re: numbered envelopes. We will keep the ones we have and change the dates, as needed. We will not be ordering any more, at this time, since they are rarely used now.

Property Report – prepared and presented by Ralph Knowles

Jack and Ralph will replace the seal on the toilet in the washroom on the south side of Fellowship Hall.

Old Business – None

New Business

Gord will mention our Capital Campaign of \$150,000 at several Sunday services:

1. New roof on the north side
2. Repairing the sanctuary windows on the south side
3. Replacing the carpet in the sanctuary
4. Painting the walls in the sanctuary

Adjournment – Donna Mowry moved the meeting be adjourned.

Next meeting – The next meeting will be November 2/2023 in person.