

Minutes of the ZOOM Administration Committee Meeting, November 5, 2020

Present: Donna Mowry (Chair and Secretary), Ralph Knowles, Gregg McClelland, Jack Nancekivell, John Phillips, Gord Dunbar.

Regrets: Julia Metzger

Gord Dunbar opened the meeting with a prayer.

Minutes of the ZOOM Budget Meeting on October 13

It was moved by Jack Nancekivell and seconded by John Phillips that the minutes of the October 13 meeting be approved as circulated. **Motion Carried**

Treasurer's Report – e-mailed to Committee members

Revenue to October 31, 2020.....	\$171,285
Investments Cashed.....	\$ 16,330
Expenses to October 31,2020.....	<u>\$184,078</u>
Surplus to October 31, 2020.....	\$ 3,537

Reconciled balance as of October 31 would be - **\$5958.08** if special project money was distributed.

Envelope Steward's Report – e-mailed to members & presented by John Phillips

The “General Fund Givings” for October were \$15,092 which was above average and above last year’s October total. PAR total for the General Account was \$10,791 and for M&S was \$2,058. We currently have 81 families on PAR. Donations continue to come in from Electronic Fund Transfers, Benevity, My Tribute, Canada Helps, Pay Pal, Photo, On-Line and from cheques mailed to the church. Gord thanked John (and Terry Boyd) for all the time they’ve spent updating our website to accommodate these various methods of donating.

John has set up a general Capital Fund Account in Power Church Program but will be tracking specific donations like for the heat pumps and furnaces for this year. To date the Capital Fund Total is \$4798.13.

Property Report – presented by Ralph Knowles

- a) After a lengthy discussion about gas vs. electricity, the Committee decided we would continue with our application for the gas lines to be installed and also get the needed information to apply for a Grant from Faithful Footprints Program for heat pumps, furnaces, new fans and light bulbs.
- b) Ralph will look into getting the Office Door converted to an automatic door since this was included in the Grant Application to the Municipality.
- c) Ralph has posted photos of the furniture in the former Quilting Room on the Announcements. If anyone can use this furniture, it is available for a donation to the church.
- d) The toilet and plumbing fixtures were replaced in the east washroom on the first floor of the Learning Centre.

Old Business

- a) Gregg announced that our Insurance Premium has increased by about 20%. He is still working with the Broker to get that rate reduced. We will continue to pay the premium monthly, with the first payment due Dec.1.
- b) John gave an update on the “Around the World in 60 Minutes” Project. He and Mary are looking for members to submit some travel photos.

New Business

- a) Donna announced the new time and date for our Administration meetings - the first Thursday of the month at 9 am. **Note:** The link Judy Zarubick sent for this meeting will remain the same for future meetings until June.
- b) Donna informed the Committee that there will be a ZOOM Congregational Meeting on Dec. 13 after the church service.

Gregg McClelland moved the meeting be adjourned.

Next meeting

Thursday, December 3 at 9 am.