

**Special Zoom Meeting of the Administration Committee, Dec.30, 2022 at 10 am**

This special meeting was called to discuss the resignation of our Treasurer and one of our Custodians and to set a date for the January meeting.

**Present:** Donna Mowry, Gregg McClelland, Jack Nancekivell, John Phillips, Judy Zarubick and Ralph Knowles.

**Resignation of our Treasurer:**

John Brash submitted his resignation as of December 31, 2022 in his November report to Administration and Council.

**Motion:** that we accept, with regret, John Brash's resignation as the Treasurer of Kincardine United Church as of December 31, 2022

Moved by: Jack Nancekivell

Seconded by: Ralph Knowles

**CARRIED**

A Thank You note will be sent to John Brash for the excellent work he did for us.

Judy Zarubick will inform the congregation of John's resignation during the Announcements on Sunday.

Liz Dillman was contacted to see if she would fill in on a temporary basis or stay on permanently and she agreed to the permanent position, if that was agreeable to Administration.

**Motion:** that we recommend to Council that Liz Dillman become the Treasurer of Kincardine United Church as of January 1, 2023.

Moved by: Jack Nancekivell

Seconded by: Ralph Knowles

**CARRIED**

Council will now vote on this recommendation.

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**Resignation of one of our Custodians:**

Stuart Metzger notified Rad Michielson (M & P) that his daughter, Laura Metzger, has a new job in Owen Sound and therefore will be unable to continue as our half-time custodian in 2023. To date, we haven't received a formal resignation from Laura. Once this is received, we will advertise for her job.

A discussion followed about the original contract, new payment schedule for Stuart, payment for snow removal etc.

Donna will meet with Liz to try and solve these problems.

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**Date for the January Meeting:**

**Motion:** that we change our regular meeting date from the first Thursday, January 5, to the second Thursday, January 12, 2023 at 10 am.

Moved by: Jack Nancekivell

Seconded by: Gregg McClelland

**CARRIED**

**Adjournment:** Gregg McClelland moved the meeting be adjourned.

Chairperson \_\_\_\_\_

Committee Member \_\_\_\_\_