

KUC Program Committee Meeting, Tues Nov 14, 2017 @ 7pm in Kitchen

Present Rev Gord Dunbar, Jim Zarubick, Joan Gillespie, Sheila Bauer, David Hamilton, Jackie Clements

Regrets Teresa Perfrement,

Chair of Program Committee Jackie Clements called the meeting to order. Devotion included meanings of hope. It can be optimistic, involve faith in the future. She concluded it with prayer.

Minutes of Oct 4, 2017 , Program Committee were read by Jackie Clements. Approved as printed. Moved by Jim Zarubick , seconded Sheila Bauer.

Matters arising from Minutes

1. Nursery One window is clear and Brighter Futures toys are in locked cupboard. The other window still has toys etc. Suggestion by some volunteers that a shelf be installed, high enough to be out of reach of the children. Jackie Clements will bring this idea to KUC Council probably in the new year 2018, discussed a locked cupboard but keeping track of a key with so many nursery helpers would be a problem.
2. Piano the missing hammers were found in the bottom of the piano case and have been fixed by the piano tuner.

Budget for 2018

Proposed budget distributed by Jackie Clements. KU Church budget was not discussed at the Nov 2017 KUC Council meeting. It will be discussed by the Administration Committee Nov 28, 2017 and by the Congregation Dec 10, 2017. An addition was made to the 2018 Program budget of \$2000 as the TV's downstairs need to be upgraded and new cable run down to Fellowship hall, Kitchen, Nursery.

The Proposed Program Budget now totals \$17 975.00

Video Licence David Hamilton will check and apply to renew the licence for the coming year 2018. Motion to accept the proposed budget to be sent to Administration passed. Moved Jim Zarubick, seconded Sheila Bauer

Report from KUC Council For details see KUC Council minutes Nov 7, 2017 Jackie Clements reported on the K. U. C. council meeting.

1. The facilities use policy has been upgraded.
2. Discussed estimates for a new roof on the north side of the church.
3. KUC 2018 Budget will go to Council Dec 5, 2017 and to the congregation Dec 10, 2017
4. A display case has been donated and was put up at the back of the sanctuary. It will display some history/artifacts. It will need to be moved as it interferes with people sitting in the chairs along that wall.
5. Discussed having Ministry and Personnel conduct a workplace safety audit. Rev Dunbar will speak with a person he knows who can outline what needs to be done. Program is responsible for Rev Dunbar and David Hamilton. Suggested one tour be organized for all committees and all staff.
6. A stewardship campaign will be starting in Nov 2017.

Christmas Preparations Advent is Sunday Dec 3, 2017. Program committee will decorate the sanctuary Thurs Nov 30, 2017 at 9:30 am. Jackie Clements will ask Property Group to bring down the decorations and the tree. Decorations will be taken down Mon Jan 8, 2018 at 9:30 am.

Christmas Eve Candle light service. Program Committee will put candles up Friday Dec 22, 2017 at 9:30 am and take them down Thurs Dec 28, 2017 at 9:30 am. Wayne Hartwick will arrange the fire safety. Candle lighters – Jackie Clements will ask John Thompson and Catherine Crawford to supervise the young people or if they not do this perhaps ask Don and Angela Hazelwood. Important to rehearse with the lighters at 6 pm Christmas Eve need to start lighting and putting out at the very beginning of the carol. Joan Gillespie talked with Jackie Clements re ushers for Christmas Eve. Need to have 2 adult ushers /greeters as Dec House does not cover Christmas Eve. There are 8 candle lighters and perhaps 6 of them could take up the collection during the service. The ushers can make sure they know how to do this.

#### Ministry Teams

1. House System Sheila Bauer is leader for Dec. Now are 5 months with no leaders, Feb, April, June, Aug and Dec. Rev Dunbar has received some information on how his previous church house system worked and Rev Dunbar has plans to meet with Sheila Bauer and also with the house leaders soon.
2. Sunday School Rev Dunbar had sent an Email regarding the white gift service which will be Dec 10, 2017. Discussed what to bring as gifts, when to collect etc. Rev Dunbar will attend the Sunday School Teachers meeting Sun Nov 19, 2017. Plan to have the children participate and not have Sunday School that day. Rev Dunbar and Berndt Portz attended the Sunday School Teachers meeting Nov 19, 2017 Rev Dunbar has invited the Church at Cape Crocker to come to KUC on Dec 10, 2017 Berndt Portz will telephone the contact person at Cape Croker to ask if there are specific things they would like and he will relay this information to the Membership and Mission Committee and Rev Dunbar.
3. Communication. Need to upgrade the monitors/TV's downstairs, thus money added to the proposed budget.

#### Staff Reports

David Hamilton

Will be away Jan 14, 2018 and Jan 21, 2018 and has arranged an organist. Has choir music set till end of Jan 2018. There will be a carol sing before worship during advent.

#### Rev Gord Dunbar

1. Hometown Christmas is Friday Nov 17, 2017 and Ministerial Assoc is having a carol sing group on Queen St at Harbour St.
2. Plans to attend the Sunday School Teachers meeting to plan the white gift service
3. The Davey Linklater Funeral Home plans to have their Advent Memorial Service at KU Church.
4. Christmas Eve service will be similar to previous years.
5. On Sun Dec 31, 2017 Doug Brown will lead worship.
6. Sun Jan 14, Baptism of Jesus Sunday there will be a baptism so need to have a supply to conduct the sacraments as Rev Dunbar is away.

7. Coordinating confirmation with Ripley, Pine River and Port Elgin . May be 14 people for confirmation.

Council Jackie Clements will be away and Sheila Bauer will represent Prog Committee at KUC Council Dec 5, 2017.

Next Meeting Jan 9, 2018 No Dec 2017 meeting as Jackie Clements away. If needed will have a short meeting after worship on Dun Dec 17, 2017.

Any changes or corrections to these minutes will be noted at the beginning of the next Program Committee minutes.

Rev Dunbar Closed with prayer. Meeting adjourned at 8:45pm