

KUC Program Committee Meeting, Wed Sept 13, 2017 @ 7pm in Resource Room

Present Rev Gord Dunbar, Jim Zarubick, Jackie Clements, Joan Gillespie, Sheila Bauer, David Hamilton,

Regrets Teresa Perfrement

Jackie Clements Chair of Program Committee called the meeting to order at 7pm and opened with a reading on the concept of time and a prayer.

Minutes of June 13, 2017 , Program Committee approved as printed with some spelling corrections. .
Moved by Jim Zarubick , seconded Sheila Bauer.

Matters arising from Minutes

Nursery Coordinator all Sunday's for 3 months have been covered by sign up except one day that Jackie Clements filled by phone. Some discussion about recruiting helpers –ie- sign them forms for volunteer hours at school. Many of our previous helpers are now away at school. Jackie Clements will put a notice in the bulletin re volunteers and helpers.

Routine Task List. The tasks/activities of Program Committee was typed up and Jim Zarubick handed out copies – Judy Zarubick assisted with the typing. Jackie Clements asked if Judy could forward a copy electronically to Secretary Rod Coates. Rod wishes to have all committee lists by the end of Sept 2017 so they can be available in the office. List for Program Committee at present is a draft copy – everyone on the committee should read it and discuss it at a later meeting as it probably needs changes and additions.

Report from KUC Council For details see KUC Council minutes Sept 5, 2017 Jackie Clements attended Council to represent Program Committee at the Sept 5 meeting.

1. Rev Gord Dunbar was welcomed to the first meeting by President Marion Boyd.
2. Liz Dilman will take the Lay Leadership Course.
3. Discussion of the routine task list of committees of K.U.C.
4. Discussed signage at the front of the Church.
5. Finance Report discussed. Income is not covering expenses.
6. Report from Ministry and Personnel Committee - wish to have a mid year review of staff.
7. Work Place safety audit to be considered – can be done on a web-inar.
8. A vacancy for Envelope Stewart. May have a willing volunteer and Rod Coats will train.
9. Job descriptions – up to date for David Hamilton and Rev Gord Dunbar.
10. Leaflet of Welcome may be put in the pews.
11. Project list for K.U.C. needs to be published/communicated to the congregation.

Ministry Teams

1. Sunday School new fall curriculum “One Room Sunday School” started in Sept. May reuse an old winter session.
2. Appreciation Sunday will be Sept 17, 2017 for Sunday School Teachers, Nursery volunteers and helpers , AV volunteers and library Resource volunteers. Teresa Perfrement has made cards

which Jackie Clemtns will hand out. Rev Gord Dunbar will invite volunteers to the front during Sharing time and conduct a coventing with the congregation.

3. Communication AV Judy Zarubick has agreed to lead Tech Team for the next year. See attached report. Rev Gord Dunbar has donated some equipment to the AV system. Discussion re a sound problem with the taping for cable TV. As sound does not play well. Will recheck our equipment also if there is a problem at the Cable TV end.
4. House System See attached report. House leaders covered for Oct, Nov, Dec. Need ot have input from the congregation. Hackie Clements will recommend to Council that the “12 Keys to an Effective Church course” be done and incorporate the House System difficulties.

Staff Reports

David Hamilton

1. Dents workshop weekend was a success. Hope to do again next year and draw a wider group, other churches etc. Will need to put money in the budget for that.
2. Has a group coming Oct 15, 2017 to worship to provide music.

Rev Gord Dunbar

1. Has prepared a worship schedule for 2017-18. Handed out copies, some evening services planned.
2. Oct 15, 7:30 pm Service of Prayers for Healing-Iona Style
3. Prepared a list of items to be considered by the Programme Committee. See attached report, re Tech Crew, House System, Church Cards, Communion, Bible Study Group, Lighting the Christ Candle, Visiting- which will discuss with membership and mission committee.
4. Some new different music for worship services..

Other Business

1. Jackie Clements – Sarah MacKenzie Office Coordinator forwarded a request from Brighter Futures to have a cupboard installed for their toys. Discussion re space in the Nursery. Jackie Clements will tell Sarah that this needs to be handled by Administration Committee and Property. On Sunday Sept 17, 2017 Joan Gillespie, Jackie Clement, Sheila Bauer and Marion Boyd had a short meeting after worship. There was some agreement that Program Committee recommend to KUC that a cupboard would be helpful and could be placed along the south wall of Fellowship hall by the piano. Jackie Clements will visit with Brighter Futures on Wed morning Sept 20, 2017 to get their input and more specifics. Jackie will them make the appropriate recommendation to KUC and Administration Committee, Property Group.
2. Decorations for Thanksgiving. Property Committee plan to put up decorations Friday Oct 6, 2017 at 9:30 am and take down after worship Sunday Oct 15, 2017. Joan Gillespie will have a note put in the bulletin inviting contributions of decorations.

The next Program Committee meeting will be Wed Oct 4, 2017 at 7pm.

Meeting adjourned at 10pm and Rev Gord Dunbar closed with prayer

Any changes or corrections to these minutes will be noted at the beginning of the Oct 4, 2017 Program Committee minutes.