

Programme Committee Minutes
December 3, 2024

Present Mission Statement

Kincardine United Church strives to be a loving, hopeful and inclusive community of faith that nurtures Christian discipleship.

Welcome and Check In – Sheila Bauer, Jim Zarubick, Judy Zarubick, David Hamilton

Regrets – Randy Norris, Emily Perry, Liz Coates, Jackie Clements

Approval of minutes of September 3, 2024 by consensus

Business Old, New and Arising

1. The Stephen Palmer concert did not happen, as according to our policy, those outside groups or persons who use the church must have liability insurance which he did not have.
2. Hymn Sing November 1st had about 12 people who attended and gathered in the choir area it was well received.
3. Panioventions – piano cover was to be ready by end of September, their store front in Clinton says they are closed. They have said it is ready and needs to be picked up. Judy Zarubick is going to London on December 10th and will pick it up on her way.
4. Flowers – ordered 24 carnations for All Saints day, 7 of those were for Bervie – families showed up in Bervie for that service which they really enjoyed; ordered 14 Roses for Vigil for Violence Against Women.
5. AV Report - TV's in Fellowship Hall – still not repaired yet and no one has needed it yet
 - a. Lapel Mic was taken to Taylor Electronics because it was cutting out and crackling. Taylor Electronics said that it was cutting out because the squelch was set too high. We have not tried it yet. We will adjust the squelch on the double ear headset this week.
 - b. Money left in Capital Projects - \$342.23 suggesting that we move that money out of Capital Projects into our Licensing Budget Line to cover that expense – was agreed by consensus to move that money. Judy Zarubick will notify the Treasurer.
6. Pastoral Care – the training has not been done due to lack of time and illness by Judy Zarubick.
7. Worship Services
 - a. Vigil for Violence against Women will happen on Friday night as the University Women's Group has reached out and offered to help and they took around about 20 posters around town and Women's House would also advertise and they would try to send a representative to the vigil.
 - b. The Brown and Hillerby Families were contacted re: the Family Christmas Service at 4 pm and said do not do it for us, so we will not offer that this year

8. Staff updates
 - a. Judy Zarubick in October was over her 21 hours by 9 ½ hours and in November was only over 15 minutes. Vigil power point can not be done until the end of November from the Femicide site. It is ready for December 6th vigil
 - b. David Hamilton suggested that the budget amount for guest musicians remain the same at \$2000 but that the individual remuneration be \$200 and group remuneration be \$600. David Hamilton would also like to put the remuneration up for supply organists to \$200 and that the budget line for supply organist be \$800 for 2025. These suggestions were passed by consensus.
 - c. One License invoice can in for January. CCLI License was discussed re: Song Select. David Hamilton has been working with Song Select and is not pleased with it, the choir doesn't like it, they have prepared a song but it is difficult and not necessarily fitting with our theology. United Church is coming out with a new resource which may suit us better, which is Then Let Us Sing. We would still have CCLI but not Song Select. So the next time the license for Song Select is up for renewal we will not renew.
 - d. David Hamilton will be taking the last 2 Sunday's in January off and Lynn Broughton will be the supply organist.
9. A Proposed Budget was given to Council to recommend to the congregation on the December 8th Congregational Budget Meeting.

Budget	2024	Sept 2024	2025
Worship Supplies	\$ 500	\$ 388.51	\$ 500
Guest Musicians	\$2,000	\$1,250.00	\$ 2,000
Music Supplies	\$ 200	\$ 56.63	\$ 100
Piano/Organ Maintenance	\$1,300	\$ 510.00	\$ 1,300
Band Supplies	\$ 100	\$ 0.00	\$ 100
Pulpit Supply	\$2,500	\$1,190.98	
Pulpit Supply – No minister		\$2,501.76	\$ 9,000
Organist Supply	\$1,350	\$1,050.00	\$ 1,350
Licensing	\$1,200	\$1,956.32	\$ 2,300
AV Supplies/Maintenance	<u>\$ 400</u>	<u>\$ 226.99</u>	<u>\$ 200</u>
	<u>\$9,550</u>	<u>\$9,131.19</u>	<u>\$16,850</u>

Pulpit Supply – minister this \$9,000 in our budget is matched by Bervie to cover the year. At the December 8th Budget meeting we will put the budget amount for Organist Supply to \$800 not \$1,350 which was budgeted in 2024 to cover absence of David Hamilton due to knee surgery. Note that there is still three months of expenses that have not yet been expensed.

10. Jackie Clements will be asked to represent Programme at the Congregational Budget Annual Meeting on December 8. If Jackie Clements will not do it Jim Zarubick will.
11. Christmas Decorating was cancelled on Saturday, December 7th due to a funeral and on Sunday we will have a communion service and so decorating was rescheduled for Monday, December 9th at 10 a.m. Will ask Sarah to put out a notification in an email blast.

12. Worship Calendar for 2025 –

- a. Liz Dillman will preach on January 5 doing both Bervie and Kincardine. Judy Zarubick sent her a note re March 2 as Liz Dillman had someone scheduled to preach for that date but it was down for Communion.
 - b. An Epiphany Communion will not be held as we just had communion Dec 1 and typically, we do one at the change of the church seasons but John and Mary Phillips will be away January and February which means that Jim and Judy Zarubick are the only people available for AV.
 - c. Communion has also been scheduled for Easter Sunday. Western Ontario Waterways Regional Annual Meeting will be in Port Elgin on May 2nd and 3rd Memorial Hymn singing will be held that weekend, Donna Mowry knows.
 - d. June 8th is Pentecost Sunday, with Communion and celebration of 100th Anniversary of the United Church of Canada.
 - e. Father's Day in the Park is June 15th Scottish Festival is July 6th and Blue Festival is July 13. July 27th for summer communion. Bervie has not yet decided if they are going to have an Anniversary Service in September.
 - f. Scottish Festival weekend may not be the same as in past years, we will know closer to this date, what that will mean for whether we get pipers or not.
 - g. Liz Dillman is getting the readers for worship services. People like hearing the different voices which we were doing before Covid
13. Gord Dunbar had done some Power Point services and only had them on his computer so that when he left we lost the ability to access those services. Judy Zarubick has not put any funeral power point, vigil power point, or other power point services on the church computer so that we have access to them even if the minister leaves.
14. Our Annual Congregational Meeting has been scheduled for February 23, 2025 following the worship service.
15. Terms ending at Annual Meeting – Judy Zarubick, Emily Perry, Randy Norris, Liz Coates. Tap people on the shoulder to join our committee.

Judy Zarubick ended the meeting in prayer.

Next meeting is February 4th, 2025 at 7 p.m. by Zoom.