

Programme Committee Meeting
October 5, 2021 at 7 p.m. by Zoom

Judy Zarubick welcomed the following Programme Committee members to the Zoom meeting Randy Norris, Sheila Bauer, Emily Perry, Shirley Bieman, Joan Gillespie, David Hamilton, and Gord Dunbar and noted that Charlie Clarke, sent his regrets and requested that he be removed from the committee as he is not able to fully participate over this winter. Charles Clarke's request was accepted with regret and we look forward to a time when he can return to this committee

Worship – a reading and prayer from Joyce Rupp's Prayer Seeds page 5 and 6 was shared with the committee

The Programme Minutes of August 19, 2021 were approved by Concensus

Business arising from previous minutes

1. Suggestion to Gord from Cape Croker taken to Council re: missing children. Result was that because we went to Cape Croker asking what would be appropriate, they are then comfortable with whatever we decide to do and would be interested in knowing what we decide, stressing that symbols are good but actions are better. Discussion occurred with ideas of possible displays discussed, ideas about "remembering" were put forth, concern was raised about the possible lack of action in just remembering. Ideas were put forth on possibly including the Survivor's Flag, the Missing and Murdered Indigenous Women and Girls Red Dress, and the Every Child Matters, wondering about using the present sign to keep the display from being affected by the weather. Following the discussion on ideas it was stressed that whatever was decided should be shared with the leaders at Cape Croker for their input before we display anything. An idea of a public forum was also raised.
2. Organ update
David Hamilton reported that there remain some issues with the Organ. The maintenance people along with an electrician continue to work on trying to repair the issues but have not as of yet been successful. The work continues
3. Film license – will occur in November and begin in January of 2022. The decision in June was to take a break and look again at our October meeting. The decision by consensus was that at the present time there is no need for a license.
4. Further discussion about license for SOCAN which is now Entandem
Judy Zarubick is having some difficulty obtaining information about this but will continue to work to find our more information. David updated the committee on the music licenses that we presently have ie One License, Concordia, HW Gray, and Oxford University Press. YouTube blocked an anthem that we had copyright permission for and if this happens again we look into contacting YouTube.

New Business

1. **Our re-opening protocols** can be found on the Kincardine United Church website under “About Us – Reports” and the Booking Facilitators have created another document that was approved by the Property Committee which lists further requirements for groups to follow and will be reported to the Council meeting next week. Need some education re: how to enter and exit building with no visiting inside.
2. **Greeters and Vaccine questions:** A Greeter and a lift operator have been arranged for the month of October using the information from the Stewardship information found on Power Church, two couples and seven individuals have said they would be available to greet/run the lift. At this time only the couples have been asked because they are the ones actually attending in-person. One of the greeters asked the question as to whether they could ask whether a person was vaccinated or not. The Sunshine Unit phoners have been asked about vaccination status of participants. At this time we not mandated by the Grey Bruce Public Health or the province to ask that question and Council has said that as we are professing to be a welcoming church we do not want to restrict those who want to attend unless mandated to.
3. **In Person and On-Line Report as of October 5**
 - For the month of August we had 26-34 households on-line depending on the date.
 - For September 5-19 we had 22-29 households watching on-line
 - First opening Sunday on September 26 at the early service there were 30 people present, 32 households on-line and 12 views on YouTube.
 - On September 26 at the Iona Service at 7 pm there were 5 people present, which includes Gord Dunbar, David Hamilton, Judy and Jim Zarubick; there was 1 household on-line and 11 views on YouTube.
 - On October 3rd there were 34 people present, 26 households on-line and 9 views on YouTube.
4. **A/V Report from Jim Zarubick**
 - Mid August there were issues with the microphone headsets; crackling on Gord’s and an ear piece for one of the other headsets was faulty. A replacement headset and 3 replacement cords for \$322.00 were purchased from Taylor Electronics in Owen Sound.
 - Dave McNeil at Taylor Electronics is also looking into how to configure the AV system so that it will work for Hybrid Worship, right now we have two AV systems that do not talk to each other, which is a problem. Dave McNeil asked if we were happy with the camera we have or would be looking at getting a PTZ camera that would give us more freedom to zoom in on individuals or pan across the choir, that would cost according to the internet about \$2,200 with a TV like remote and if a joystick remote was needed it would be another about \$1,200. Dave was told the idea had been talked about but would need to look at cost vs convenience.

- A Samsung 22” monitor for the AV team was purchased for \$261.23, on Zarubick’s Credit Card, the church has not been invoiced yet and the monitor is not hooked up yet, we are waiting for Taylor’s configuration before installing it.
- There is only 4 people presently trained to run the AV system, minimum of 2 are required each broadcast.

5. Budget Discussion

- in 2021 Pulpit Supply was \$221 plus mileage at .41/km
- Supply cost for 2021 should be \$1,768 and we used local supply for a cost travel of \$63.28; Total for Supply plus Travel will be \$1,831.28
- in 2022 the rate will be \$224 plus mileage at .41/km
- Proposed Sabbatical for Gord Dunbar will need 13 dates for Pulpit Supply \$2912 plus travel and 8 dates to cover for Gord Dunbar’s Vacation and Study Leave \$1792 plus travel which equals \$4,704 plus travel if we use local should be about \$300.

Therefore the estimated Pulpit Supply plus travel would be about \$5,000

Discussion followed re: 2022 proposal and it was decided to keep all budgeted amounts the same except for Pulpit Supply and if the AV upgrade costs come in before November to incorporate them into the budget as necessary.

<u>PROGRAMME COMMITTEE</u>	<u>2021 BUDGET</u>	<u>2021 ACTUAL</u>	<u>2022 PROPOSED</u>
Worship Supplies	\$500.00	0.00	\$500.00
Music Supplies	\$300.00	0.00	\$300.00
Guest Musician Expenses	\$1,500.00	0.00	\$1500.00
Nursery Supplies	\$100.00	0.00	\$100.00
Piano/Organ Maintenance	\$1,500.00	\$570.00	\$1,500.00
Band Supplies	\$100.00	0.00	\$100.00
Pulpit Supply	\$2,200.00	\$1,610.06	\$5,000.00
Organist Supply	\$750.00	\$600.00	\$750.00
Church School supplies	\$500.00	0.00	\$500.00
Library	\$100.00	0.00	\$100.00
Awards, Recognition & Carnations	\$200.00	0.00	\$200.00
Licensing	\$1,200.00	\$415.33	\$1,200.00
AV Supplies	\$450.00	\$408.37	\$450.00
	\$9,400.00	\$3,603.76	\$12,200.00

As there was no other business to discuss Judy Zarubick asked Emily Perry to end our meeting with prayer. **Next meeting December 7th at 7:00 p.m. by Zoom**