

**Kincardine United Church Programme Committee Meeting Minutes  
Tuesday, May 8, 2018 at 7 p.m. in the Choir Room**

**Present:** Jackie Clements, Emily Perry, Jim Zarubick, Joan Gillespie, Randy Norris, Judy Zarubick, Charles Clarke, Rev. Gord Dunbar, David Hamilton, Sheila Bauer.

**Regrets:** Teresa Perfrement

Judy Zarubick the new Chairperson on the Programme Committee opened the meeting by welcoming everyone and having each person introduce themselves. Judy Zarubick then led a Kaleidoscope Bible Sharing process using Ephesians 6:14-18, ending with the Lord's Prayer.

Corrections of the Programme minutes of April 10, 2018 included

1. spelling corrections of Spril to April and lead to led, in the matters arising section.
2. Re: Communications – no TV has been put in Fellowship Hall.

**Moved by Jim Zarubick and Seconded by Jackie Clements**  
that the corrected minutes of April 10, 2018 be received. **Carried**

**Business Arising from the Minutes**

1. Jackie Clements will continue to monitor and replace the Welcome Cards in the pews although she has not an official member of the Programme Committee

**Programme Committee Responsibilities**

Each member of the Programme Committee was given a list of the Committee's responsibilities as outlined in the Organizational Structure Document of Kincardine United Church for information.

**Instructions Update for all Committee Responsibilities**

Detailed instructions for all committee responsibilities are compiled in Green Binders which can be found in the Church Office, the Resource Room, the Kitchen, and the Electrical Room. To be updated through the office as necessary with the changes dated.

**Reports that impact the work of the Programme Committee**

(See the individual Committee minutes for detailed information)

**Council**

1. Letter to Canada Day Celebration Committee re: conflict with worship times
2. 15 foot Kincardine United Church Banner – to be purchased
3. Pride Parade re: participation

**Administration Committee**

1. Celebration of Life Service
2. Cleaning Work Bee – May 24
3. New room usage forms being created – will include AV requirements

**Membership and Mission Committee**

1. Confirmation belongs in this Committee and \$200 Confirmation Budget item will be moved to Membership and Mission from Programme Committee.

## Discussion of Worship/Sanctuary Ideas

### From Rev. Gord Dunbar

1. The Committee discussed the idea and implementation of an Education/Explanation format of the reason behind each part of the liturgy during Sunday Worship. An explanation of the reason for each part of the liturgy will be put in the bulletin and on the screens. A town hall meeting of the congregation will be offered, immediately after a worship service, for their feedback once the education/explanation has been completed.
2. The committee discussed the suggestion of not passing the Offering Plates during the service but rather leave the plates at the back of the sanctuary. This is being perceived as a more welcoming action and where it has been done in other churches there was no perceived difference in the donations. There would still be a time of dedication. A trial was suggested beginning June 3, 2018.

### From Judy Zarubick

1. The new choir chairs are being ordered as there have been enough donations made to cover their cost. The Programme Committee approved taking out the first long pew in the Choir Loft and moving the rail back to allow more space. Judy Zarubick will see that the removal is done.
2. It has been noted that the front of the chancel is very crowded. The short flower stands may be better used for the speakers so that the choir can hear properly. The flowers could be put on the taller flower stands that are available throughout the church. The committee suggested that any change to the chancel, be looked at after the arrival of the Choir Chairs and the removal of the church pew.

## Staff Reports

### David Hamilton

1. Howling Dog Jazz Band are playing on May 13, 2018
2. Piano has been tuned do to upcoming concerts and the cost will be shared between the Kincardine Music Festival and Liz Coates.

### Rev Gord Dunbar

1. Confirmation will be on June 10, 2018

#### **Moved by Emily Perry and Seconded by Charles Clarke**

that the Programme Committee recommend to Council that the following people be admitted to full membership in Kincardine United Church by Confirmation:

Lauren Williams, Nathen Williams, Lydia Ritchie and Greg Hartwick. **Carried.**

2. Marriages

#### **Moved by Emily Perry and Seconded by Sheila Bauer**

that the Programme Committee recommend to Council that the following couples be allowed to be married by Rev. Gord Dunbar:

July 28, 2018 at Ainsdale Golf Course: Sandra Johnston and Jeremy Newman

July 15, 2018 at Fernwood Hills, Komona, ON: Kylee Moskwa and Cameron Oxby

**Carried.**

## Ministry Teams

1. **House System** – Sheila Bauer will be house leader June and August. Should have an up-to-date membership list soon, then a group can meet to adjust the house lists.

2. **Communications** – new TV’s are installed in the Kitchen and Nursery. Different distribution equipment is required to make the system work properly. This is being ordered. There has been a donation of \$2500 toward Computer equipment, which gives us room in the budget.
3. **Sunday School** – Carnations will be given out during Sharing Time on Mother’s Day, Sunday May 13, 2018 with help from the Sunday School children. Carnations have been ordered from Quinn’s Florist and Sarah MacKenzie has been alerted that they will be delivered to the church on Friday afternoon.  
New curriculum will be purchased for the Summer and Fall quarters and the Winter and Spring quarters will reuse previously purchased curriculum.  
Joan Gillespie will purchase the cookies for Father’s Day.
4. **Nursery Coordinator** – there is no Nursery Coordinator at present. Jackie Clements has agreed to make sure a volunteer is available in the Nursery each Sunday. Jackie will continue for the present but need to seek a coordinator in the future.

#### **Church Calendar Changes/Updates**

1. Confirmation - June 10, 2018 with hotdogs (left from May 6, 2018 lunch) and cake (from M&M Committee)
2. First Nations Sunday - moved to July 1, 2018
3. Communion - July 29, 2018
4. Scottish Service – July 8, 2018
5. Guest Soloist - Susan Ryman – August 5, 2018
6. Guest Organist – August 19, 2018
7. Music Workshop with Dent Davidson – September 16, 2018
8. Blessing of the animals – September 23, 2018

**Next meeting** June 12, 2018.

Adjourned at 9:15 p.m.