

KINCARDINE UNITED CHURCH

TRUSTEES' MINUTES

Friday, February 12, 2021

Present:(virtually): Jack Nancekivell (chair), Joan Norris (Recording secretary), Gord Dunbar, Stu Mowry, Gregg McClelland

Regrets: Art Danahy

1. Jack Nancekivell called the meeting to order at 9:30 AM.
2. The agenda was approved (Stu Mowry moved; Gregg McClelland seconded).
3. Gord Dunbar encouraged us with an opening prayer.
4. The minutes of October 20, 2020, were approved (Stu Mowry moved; Gregg McClelland seconded).
5. Updates on policy revision and the new Governance Handbook. Joan Norris reported that the revisions we made to content on Trustee roles and responsibilities were approved by Council and now appear in the draft Governance Handbook. Questions were raised regarding a KUC policy on acceptable venues for investment. Trustees feel that it is the responsibility of Council on behalf of the Congregation to develop such a policy. Jack Nancekivell will follow up with the Council chair.
6. Reports from Trustees:

- a. Insurance: Gregg McClelland has worked hard at keeping our rates under control. Trustees expressed appreciation and thanks for his efforts and oversight. Gregg reported that at the request of the insurer, Ecclesiastical, a 45 minute phone meeting was held by their inspector David Jackson and our Property representative, Ralph Knowles, on February 11, 2021. A formal report is forthcoming. Issues mentioned in the phone call include:
- i. Logging snow shovelling dates and times.
 - ii. Prohibiting the sale of used baby furniture and toys.
 - iii. Smoke alarms should be placed around the church and monitored.
 - iv. There were questions about the need for closed circuit cameras and lightning rods.
- b. Investment Report: Jack Nancekivell reported that the value of our investments is currently \$96,396. He noted that all stock are paying acceptable interest and dividends which are transferred monthly to the Church's general account. Questions were raised about accessibility of the investment reports which are currently in hard copy and placed in the Trustee's mail box in the church. Gord Dunbar will see that these reports are distributed to all Trustees.
- c. Property: Jack Nancekivell reported that the heat pumps and electric furnace replacements cost \$38,698 + HST. He noted that more funds than

necessary were raised for this project. Grant funds approved by the United Church of Canada will cover two-thirds of the cost of the heat pumps. Supplier required payment schedule was yet to be determined and the effect on the KUC cash flow. The United Church of Canada grant funds will not be paid until 30 days after the installation completion and invoice documents received. However, a member of the congregation has offered to cover the cash flow short fall if needed until the grant funds are received. Jack reported that the light bulb and fan replacement costs will be offset by grants from the United Church of Canada which will cover two-thirds of the cost.

- d. Governance Report: already discussed by Joan Norris in item 5 above. Nothing further.
 - e. Ministry Report: Gord Dunbar reported enjoying his recent time away.
7. Next meeting: Friday, May 14, 2021 9:30 AM
 8. Adjournment: Gregg McClelland moved; Stu Mowry seconded.